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| Logo  Description automatically generated AUSTRALIA DAY AWARDS NOMINATION FORM  |

# AWARD CATEGORY - COMMUNITY EVENT OF THE YEAR

Please complete the details of the event you want to nominate below:

## *EVENT DETAILS (Please note the event must have taken place between December 1st 2022 and 30th November 2023)*

|  |  |  |  |
| --- | --- | --- | --- |
| Event Name: |  |  |  |
|  |  |  |  |
| Event Date: |  |  |
|  |  |  |
| Event Location: |  |  |
|  |  |  |
| Event Convenor: |  |  |
|  | *TITLE* | *SURNAME FIRST* |
|  |  |  |
|

|  |  |  |
| --- | --- | --- |
| Address: |  |  |
|  | *Street Address* | *Post Code*  |

|  |  |  |  |
| --- | --- | --- | --- |
| Phone: |  | Email:  |  |

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|  |
| Full Name: |  |  |  |
|  | TITLE | SURNAME | FIRST |

|  |  |  |
| --- | --- | --- |
| Address: |  |  |
|  | Street Address | Post Code  |

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| Phone: |  | Email:  |  |

## REFEREES OR SUPPORT FOR THE NOMINATION

Please list three details of up to 3 references that can support your nomination.

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Full Name: |  |  |  |
|  | *TITLE* | *SURNAME* | *FIRST* |
| Address: |  |  |
|  | *Street Address* | *Post Code*  |
| Phone: |  | Email:  |  |
|  |  |  |  |
|  |  |  |  |
| 2. Full Name: |  |  |  |
|  | *TITLE* | *SURNAME* | *FIRST* |
| Address: |  |  |
|  | *Street Address* | *Post Code*  |
| Phone: |  | Email:  |  |
|  |  |  |  |
|  |  |  |  |
| 3. Full Name: |  |  |  |
|  | *TITLE* | *SURNAME* | *FIRST* |
| Address: |  |  |
|  | *Street Address* | *Post Code*  |
| Phone: |  | Email:  |  |

## Disclaimer and Signature

I have enclosed the required documentation in support of this nomination and believe the nominee is eligible for the award.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name: |  | Signature: |  | Date: |  |

## *REASON/ DETAILS OF THE NOMINATION*

*These pages are for you to explain why you feel the event you have nominated should be considered for an Award. You will need to address the following areas*

*• Purpose of the event.*

*• Benefit to the community i.e. how many people benefited and in what way.*

*• Community support for the event, i.e. did they receive support/sponsorship from the community and was your event well attended.*

*• Is the event a one off or is it a regular/annual event.*

*• Any other information in support of your nomination.*

*Please attach additional sheets if you need to and complete the information for additional referees.*

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***Thank you for submitting a nomination for the Award. You will be notified of the arrangements for the announcement of nominees and presentation of the Awards.***

***We will formally advise the event convenor of their nomination but not who they were nominated by.***

**Nominations close Friday 15 December 2023**

***SUBMISSION:***

**Please send completed nomination forms to:**

**By mail:**

**Confidential**

General Manager

Circular Head Council

PO Box 348

SMITHTON TAS 7330

**By email:**

council@circularhead.tas.gov.au

**In person:**

*In envelope marked* ***Confidential***

33 Goldie Street

SMITHTON TAS 7330

If you need assistance or have any questions about completing the form, please contact Community Services Dept on 6452 4800.

## *SELECTION CRITERIA & INFORMATION FOR AUSTRALIA DAY AWARDS*

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| Community Event of The Year Award AWARD ELIGIBLITY: * Nomination for this category will be received for any event which was open to the community and occurred in Circular Head.
* The event must have taken place between 1 December 2022 and 30 November 2023
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| AWARD CRITERIA: In assessing the nomination, the Australia Day Awards Committee may consider: * Purpose of the event.
* Benefit to the community i.e. how many people benefited and in what way.
* Community support for the event, i.e. did they receive support/sponsorship from the community and was your event well attended.
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