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| Logo  Description automatically generated AUSTRALIA DAY AWARDS NOMINATION FORM |

# AWARD CATEGORY - COMMUNITY EVENT OF THE YEAR

Please complete the details of the event you want to nominate below:

## *EVENT DETAILS (Please note the event must have taken place between December 1st 2022 and 30th November 2023)*

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Event Name: | |  |  | | |  | | |
|  | |  |  | | |  | | |
| Event Date: | |  | | | | |  | |
|  | |  | | | | |  | |
| Event Location: | |  | | |  | | |
|  | |  | | |  | | |
| Event Convenor: | |  | |  | | | |
|  | | *TITLE* | | *SURNAME FIRST* | | | |
|  | |  | |  | | | |
| |  |  |  | | --- | --- | --- | | Address: |  |  | |  | *Street Address* | *Post Code* |  |  |  |  |  | | --- | --- | --- | --- | | Phone: |  | Email: |  | | | | | | | | |
|  | | | | | | | |
| Full Name: |  | |  | | |  | | |
|  | TITLE | | SURNAME | | | FIRST | | |

|  |  |  |
| --- | --- | --- |
| Address: |  |  |
|  | Street Address | Post Code |

|  |  |  |  |
| --- | --- | --- | --- |
| Phone: |  | Email: |  |

## REFEREES OR SUPPORT FOR THE NOMINATION

Please list three details of up to 3 references that can support your nomination.

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| 1. Full Name: |  | |  | | |  | | | |
|  | *TITLE* | | *SURNAME* | | | *FIRST* | | | |
| Address: | |  | | | | | | |  |
|  | | *Street Address* | | | | | | | *Post Code* |
| Phone: | |  | | Email: |  | | | | |
|  | |  | |  |  | | | | |
|  |  | | | | | |  |  | |
| 2. Full Name: |  | |  | | |  | | | |
|  | *TITLE* | | *SURNAME* | | | *FIRST* | | | |
| Address: | |  | | | | | | |  |
|  | | *Street Address* | | | | | | | *Post Code* |
| Phone: | |  | | Email: |  | | | | |
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| 3. Full Name: |  | |  | | |  | | | |
|  | *TITLE* | | *SURNAME* | | | *FIRST* | | | |
| Address: | |  | | | | | | |  |
|  | | *Street Address* | | | | | | | *Post Code* |
| Phone: | |  | | Email: |  | | | | |

## Disclaimer and Signature

I have enclosed the required documentation in support of this nomination and believe the nominee is eligible for the award.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name: |  | Signature: |  | Date: |  |

## *REASON/ DETAILS OF THE NOMINATION*

*These pages are for you to explain why you feel the event you have nominated should be considered for an Award. You will need to address the following areas*

*• Purpose of the event.*

*• Benefit to the community i.e. how many people benefited and in what way.*

*• Community support for the event, i.e. did they receive support/sponsorship from the community and was your event well attended.*

*• Is the event a one off or is it a regular/annual event.*

*• Any other information in support of your nomination.*

*Please attach additional sheets if you need to and complete the information for additional referees.*

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***Thank you for submitting a nomination for the Award. You will be notified of the arrangements for the announcement of nominees and presentation of the Awards.***

***We will formally advise the event convenor of their nomination but not who they were nominated by.***

**Nominations close Friday 15 December 2023**

***SUBMISSION:***

**Please send completed nomination forms to:**

**By mail:**

**Confidential**

General Manager

Circular Head Council

PO Box 348

SMITHTON TAS 7330

**By email:**

[council@circularhead.tas.gov.au](mailto:council@circularhead.tas.gov.au)

**In person:**

*In envelope marked* ***Confidential***

33 Goldie Street

SMITHTON TAS 7330

If you need assistance or have any questions about completing the form, please contact Community Services Dept on 6452 4800.

## *SELECTION CRITERIA & INFORMATION FOR AUSTRALIA DAY AWARDS*

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| Community Event of The Year Award  AWARD ELIGIBLITY:   * Nomination for this category will be received for any event which was open to the community and occurred in Circular Head. * The event must have taken place between 1 December 2022 and 30 November 2023 |
| AWARD CRITERIA:  In assessing the nomination, the Australia Day Awards Committee may consider:   * Purpose of the event. * Benefit to the community i.e. how many people benefited and in what way. * Community support for the event, i.e. did they receive support/sponsorship from the community and was your event well attended. |