



CIRCULAR HEAD COUNCIL

ANNUAL PLAN AND BUDGET ESTIMATES

2008/2009



Adopted by the Council 8 July 2008



Council's Vision for Our Community:

Circular Head – a caring,
progressive and dynamic community

Council's Mission:

Circular Head Council –
providing excellence and innovation
in service delivery



CIRCULAR HEAD COUNCIL – ANNUAL PLAN AND BUDGET

ESTIMATES

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Foreword

On behalf of the Council, I would like to present the 2008/2009 Annual Plan and Budget Estimates.

The Council proposes to increase its rate revenue by 3.9% in the 2008/2009 financial year, enabling the Council to maintain existing service levels, fund a number of new initiatives and to continue Council's commitment to the preservation of its infrastructure and building assets.

We accept the responsibility of ensuring that future generations of ratepayers do not inherit poor quality assets and infrastructure. We also have a shared responsibility to ensure our municipality and region remains a vibrant and attractive place to live and invest. I am committed to planning for the future growth in assets and service provision whilst considering new ways to reduce the rate burden on our ratepayers.

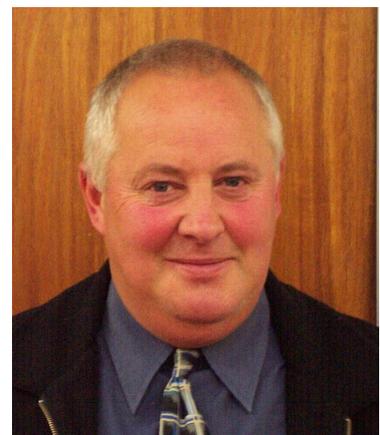
The Budget has been prepared to balance the demand for services and infrastructure with the community's capacity to pay. It provides for:-

- Prudent financial management principles ensuring that limited financial resources are properly allocated to provide the desired level of service in the most cost effective manner, for present and future customers;
- Council's financial position to be managed to promote long term financial sustainability;
- Continuation of Council's positive cash position to ensure working capital and liquidity;
- Existing service levels to be maintained or increased.

I thank my fellow councillors and the Council staff for their efforts in preparing this budget.

D. H. Quilliam

Daryl Quilliam
MAYOR.





Members of the Council

	Residential Address	Postal Address	Term Expires
Mayor: Daryl Quilliam	RA 22998 Bass Highway Smithton 7330	PO Box 593 Smithton 7330	Mayor: October 2009 Councillor: October 2011
Deputy Mayor: Jeanie Murrell	69 Bootes Road Scopus 7330	PO Box 377 Smithton 7330	Deputy Mayor: October 2009 Councillor: October 2011
Councillors:			
TJ Berechree	27 Nelson Street Smithton 7330	PO Box 3 Smithton 7330	October 2011
Heather Grey	RA 851 Comeback Road Redpa 7330	RA 851 Comeback Road Redpa 7330	October 2011
John Oldaker	RA 79 Partridge Road Togari 7330	PO Box 609 Smithton 7330	October 2011
Wendy Schoenmaker	6 Margaret Street Smithton 7330	P O Box 51 Smithton 7330	October 2011
Trevor Spinks	60 Massey Street Smithton 7330	P O Box 282 Smithton 7330	October 2011
Graham Wells	6 Marshall Street Stanley 7331	6 Marshall Street Stanley 7331	October 2011
David Woodward	121 Emmett Street Smithton 7330	143 Nelson Street Smithton 7330	October 2009



Executive Summary

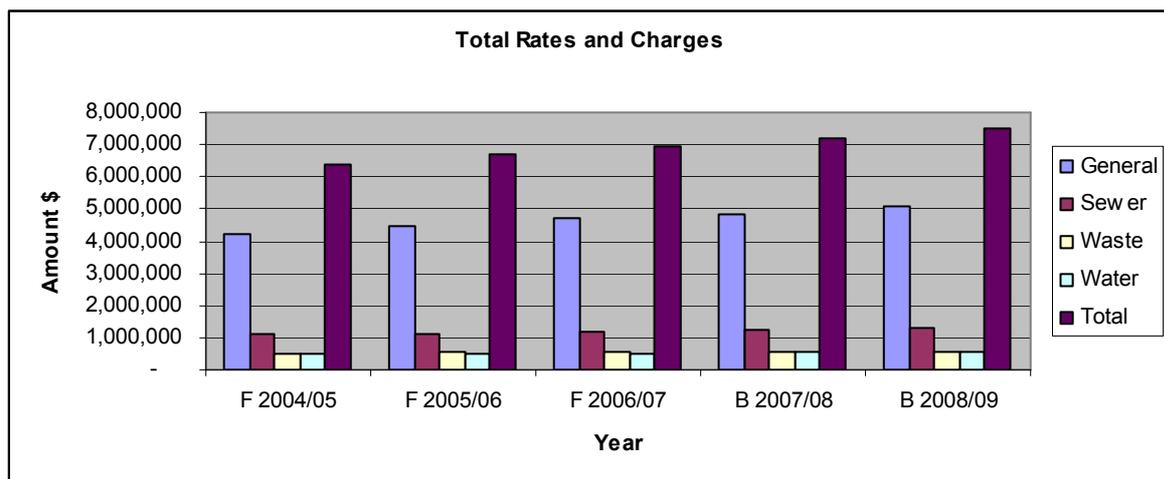
The 2008/2009 Annual Plan and Budget Estimates fits within a longer term framework which seeks to maintain ongoing financial sustainability in the future. Ongoing prudent fiscal management has delivered good cash reserves which enable the Council to structure its rating strategy and Budget for the next financial year to operate in a financially sustainable and responsible manner.

The Budget provides for an operating surplus of \$1.9 million with an underlying cash deficit of \$882,000. It includes \$6.4 million for a robust capital works program, with works scheduled for all major asset categories. \$4.7 million of these funds are derived from Council's own source revenue which is a significant achievement.

The budget estimates, which are included in this report, are for the year 1 July 2008 to 30 June 2009 and are prepared in accordance with the Act. The estimates include an estimated Statement of Financial Performance, Cash Flow Statement and Capital Funding Statement. These statements have been prepared for the year ended 30 June 2009 in accordance with applicable accounting standards, other mandatory professional reporting requirements and the Act. They also include detailed information about the rates and charges to be levied, the capital works program to be undertaken and other financial information that Council requires in order to make an informed decision about the adoption of the estimates.

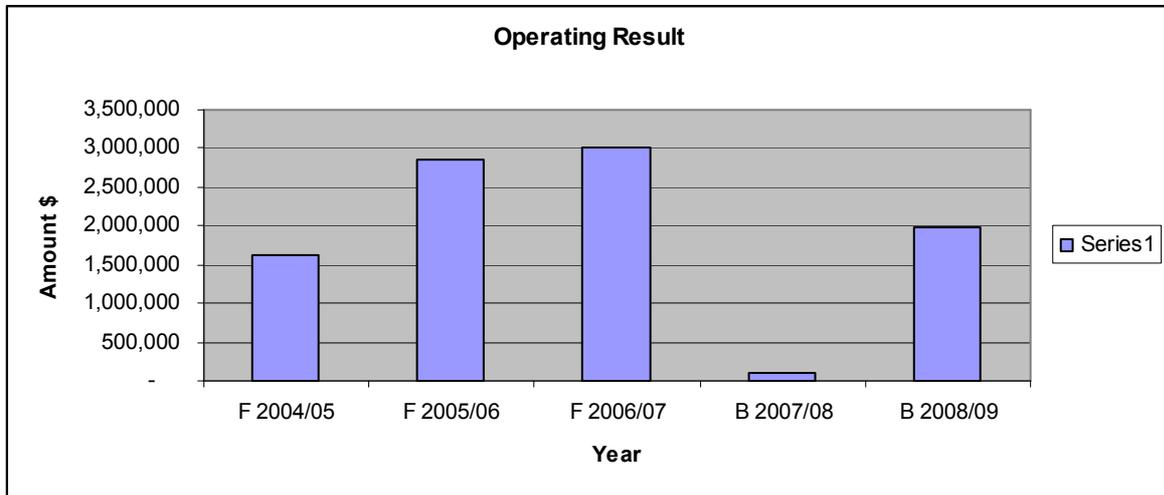
The following summarises key information about the rate increase, operating result, cash and investments and capital works.

1. Total Rates and Charges



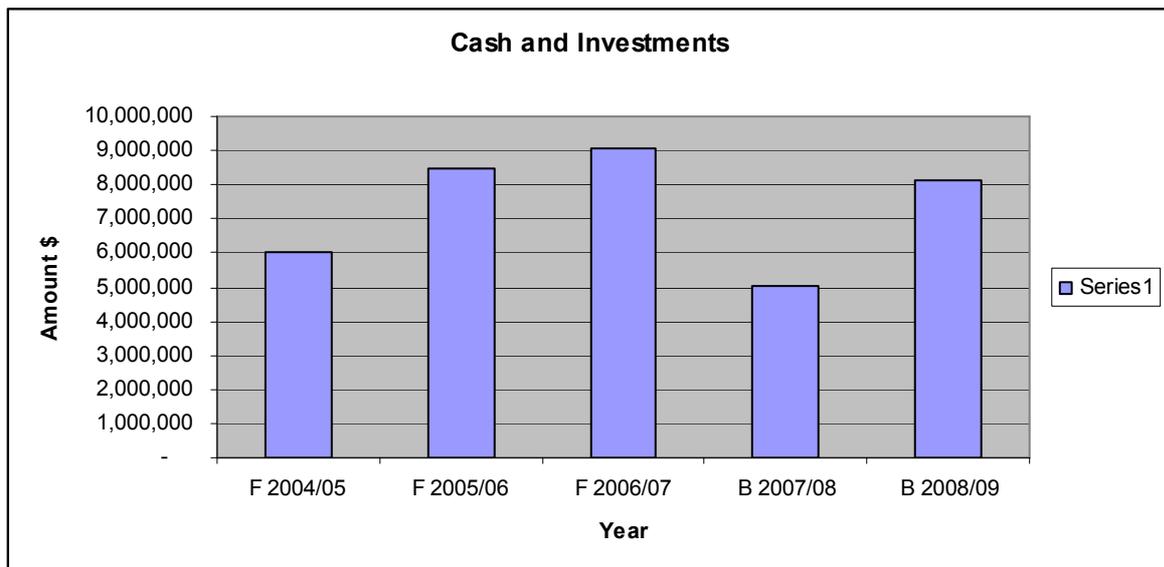
The total rates and charges increased by 3.90% in the 2008/09 budget, which reflects current period CPI figures.

2. Operating result



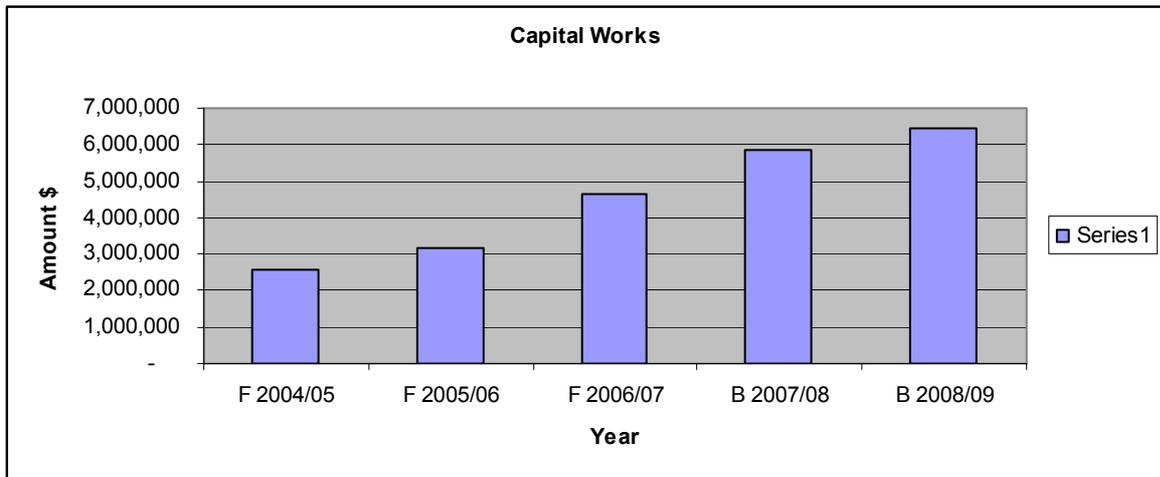
The expected operating result for the 2008/09 year is a surplus of \$1.9m, which is an increase of \$1.8m from 2007/08. The \$1.8m includes \$908,000 for an Auslink Roads to Recovery grant, as well as a grant of \$750,000 for the construction of the second stage of the Community Recreation Centre.

3. Cash and investments



Cash and investments are expected to decrease by \$882,000 during the 2008/09 financial year. This is mainly due to the increased value of capital works approved.

4. Capital works



The capital works program for the 2008/09 year is expected to be \$6.4m, of which approximately \$1.3m is carried over from 2007/08.

The capital expenditure program has been set and prioritised based upon a predetermined set of criteria.



Greg Winton
GENERAL MANAGER





Highlights at a Glance

- General Rate – 3.9% increase
- Water, sewer and waste charges – 3.9% increase
- \$401,000 to upgrade Smith Street
- \$500,000 to reconstruct Mella Road
- \$500,000 to upgrade the Togari Road network
- \$100,000 to commence implementation of walking tracks in Smithton
- \$100,000 to undertake improvements at West Esplanade
- \$450,000 to upgrade the Montagu Road network
- \$159,000 to upgrade the Stanley Town Hall (including Public toilets)
- \$750,000 to commence stage 2 of the Community Recreation Centre
- \$245,000 for various park and recreation improvements
- \$1,100,000 construction/reconstruction works, including sealing, kerb and channel, drainage and footpaths to various rural and urban roads
- \$100,000 for Regional Planning Scheme review
- \$500,000 to upgrade 2 bridges
- \$560,000 for economic development activities
- \$145,000 to upgrade stormwater services.



Projects and Activities

As part of the Council's day-to-day operational obligations, we will provide the following services to our community during 2008/2009 including:

Physical Environment

- Road maintenance and development
- Road sealing and resealing
- Bridge maintenance and rehabilitation
- Provision of road and street signage
- Traffic management
- Installation and maintenance of kerbing and channelling
- Construction and maintenance of footpaths
- Sewage treatment plant management
- Sewerage reticulation system expansion and maintenance
- Urban drainage
- Urban and rural road drainage
- Water reticulation, connections and maintenance
- Building maintenance
- Parks and gardens - provision and management
- Recreation facilities
- Beautification strategies
- Asset management
- Cemetery management.

Regulatory

- Animal/litter control
- Public and environmental health
- Building control
- Planning
- Public safety
- Weeds management
- Environmental management
- Integrated catchment management
- Immunisation clinics.

Community

- Community services
- Swimming pool
- Area management committees – sport and recreation
- Community safety
- Community events and activities.



Governance

- Support for elected Councillors
- Advocacy
- Council meetings
- Membership of regional and state local government bodies
- Legislative compliance.

Economic Development

- Economic development initiatives.

Corporate

- Administrative support
- Financial management
- Human resources
- Information technology
- Records management
- Customer service
- Risk management
- Property management.



Physical Environment

Transport

Program Overview

Circular Head municipality covers an area of 4,917 km² serviced by approximately 767 km of road network. In addition, 101 bridges serve the community, of which more than half are of timber construction.

Given the high level of primary and secondary production in this municipality across a wide range of industries, an efficient transport network has a crucial role. Council's road network carries a relatively high proportion of heavy vehicles (average 17%), placing increased demands on road and maintenance programs.

Maintenance and construction works are undertaken on a contractual basis by Council's in-house business unit, Works Plus, and by private contractors.

Operational Aims

- To maintain and improve municipal roads and bridges to provide a safe, efficient and cost effective transport network
- To keep abreast of new innovations and standards in the maintenance of infrastructure and apply them to the organisation where it would be beneficial to the community
- Provision of effective maintenance services.

Major Projects and Tasks

- Replacement of two bridges
- Reseal 15 kilometres of roads/streets
- Smith Street CBD improvements
- \$2.4M for construction/reconstruction works, including sealing, kerb and channel, drainage and footpaths to various rural and urban roads.

Performance Measures

- Completion of major projects and tasks within budget allocations by designated dates
- Maintenance works completed to relevant specifications and within budget allocations
- Road and footpath designs functional and completed within resource constraints.



Solid Waste Management

Program Overview

Kerbside garbage (wheelie bin) collection services are provided to major urban centres on a weekly basis, whilst fortnightly collections are provided to a wide rural area.

Recycling collection is provided to major urban centres fortnightly. The White Hills Transfer Station has provision for depositing recyclables at no direct cost to the community.

The community may dispose of general waste at the White Hills Waste Transfer Station. All waste is then managed at the Port Latta Landfill Site which also receives waste from state-wide sources.

Operational Aims

- To effectively manage and dispose of waste in an environmentally responsible manner
- To comply with licence/EPN requirements imposed by the Department of Tourism, Arts and the Environment (DTAE)
- Deliver efficient and effective waste collection and disposal services.

Major Projects and Tasks

- New cell development and construction
- Secure and fence disused building
- Upgrade fire fighting capacity.

Performance Measures

- All sites maintained and operated to contract and licence/EPN requirements
- Continued participation in recycling scheme
- Completion of major projects and tasks within budget allocations by designated dates
- Future disposal provisions planned and constructed adequately
- Maintenance works completed to relevant specifications and within budget allocation.



Sewage Disposal

Program Overview

This activity provides for the collection, treatment and disposal of sewage from the urban areas of Smithton and Stanley. Each of the urban areas has a separate scheme with both schemes utilising lagoons for treatment.

The Smithton Sewage Treatment Plant is one of the state's largest of its type, treating both domestic and industrial waste including industrial discharges from McCains and Greenhams.

Administration of this activity is undertaken through Infrastructure and Development Services.

Operational Aims

- To provide cost effective and reliable sewerage services relevant to the needs of customers
- Undertake a review of charges and maintain effective agreements with major dischargers
- Ensure optimal system operation through effective asset management.

Major Projects and Tasks

- Odour mitigation works Rocklyn Road
- Pelican Point - lagoons embankment, purchase volumetric flow meter, improve safe access
- Declaration of sewer districts, Arthur River and Cowrie Point.

Performance Measures

- Maintenance works completed to relevant specifications and within budget allocations
- Completion of major projects and tasks within budget allocations by designated dates
- Compliance with Department of Tourism, Arts and the Environment (DTAE) licence conditions and regulations.



Water Supply

Program Overview

Council provides water reticulation to the communities of Smithton, Stanley and Irishtown. Bulk treated water is purchased from the Cradle Coast Water Authority.

Council is responsible for reticulating the water from reservoirs at Massey Street and Carnac Court (Smithton), the Stanley Reservoir and the Irishtown Pump Station.

This activity is administered through the Infrastructure and Development Services Department.

Operational Aims

- To reticulate a treated water supply to the Smithton, Stanley and Irishtown communities in an efficient, reliable and cost effective manner
- To read all water meters three times during the year.

Major Projects and Tasks

- Install bore at Redpa.

Performance Measures

- Maintenance works completed to relevant specifications and within budget allocations
- Completion of major projects and tasks within budget allocations by designated dates
- Compliance with relevant service standards.



Drainage

Program Overview

This activity provides for the collection and control of storm-water within the drainage districts of Smithton and Stanley.

Council's planning for drainage construction for the district is based on 5 and 20 year draft construction programs developed for the Smithton town area. Whilst those draft programs provide staff with guidance for future planning, continuing work is required to develop final construction programs.

Operational Aims

- To undertake improvements, and deliver preventative maintenance and repairs to Councils system within drainage districts.

Major Projects and Tasks

- Kerb and channel works in Airey Street, Arthur River including seal
- Upgrade to drainage systems, Stanley.

Performance Measures

- Number of complaints received concerning diminished performance of drainage systems
- Maintenance works completed to relevant specifications and within budget allocations
- Completion of major projects and tasks within budget allocations by designated dates.



Parks and Reserves

Program Overview

This activity provides for the maintenance and enhancement of parks, gardens and reserves within the municipality.

The amenities maintained by Council include a camping ground at Montagu, parks and gardens in Stanley and Smithton and recreational facilities at Dip Falls, Marrawah and Brickmakers Beach.

Operational Aims

- To maintain and improve parks, gardens and reserves to enhance community amenity, promote healthy living and ensure user safety
- Routine playground equipment inspections to ensure safe use throughout municipal parks.

Major Projects and Tasks

- Improvements to Montagu Park, Avenue of Learning and Wharf Road (small boat jetty)
- Playground equipment upgrade, various parks across municipality
- Replace post and rail fencing in Stanley
- Staged implementation of Master Plan for West Esplanade, Smithton
- Staged implementation of Master Plan for King Park, Stanley
- Staged implementation of Master Plan for Walking Tracks for Smithton and Stanley.

Performance Measures

- Maintain and enhance parks and reserves to acceptable standards
- Maintenance works completed to relevant specifications and within budget allocations
- Completion of major projects and tasks within budget allocations by designated dates.



Infrastructure and Development Services

Program Overview

Infrastructure and Development Services is responsible for professional and technical management and support for various organisational functions, including:-

Customer Service
Asset Management
Land Use Planning
Weed Management
Building Control
Contract Administration

Civil works design
Strategic Planning
Environmental Health
Animal Control
Physical Infrastructure
Solid Waste Management

Internal contracts are completed by Works Plus, Council's civil construction arm, with unit prices determined by benchmarking or other competitive process.

Operational Aims

- To manage Council's infrastructure assets effectively
- To maintain effective information systems to support organisational functions
- To provide effective complaint monitoring/action systems
- To deliver effective services and infrastructure to support the community
- Undertake functions under the *Environmental Management and Pollution Control Act 1994*, in relation to environmental management and compliance
- To maintain Council buildings as necessary in relation to high priority risk/public safety concerns.

Major Projects and Tasks

- Preparation of revised Asset Management Plans and indicative forward capital works program.

Performance Measures

- Presentation of revised Infrastructure Asset Management Plans.



Regulatory Animal/Litter Control

Program Overview

Council provides on-going services in relation to the control of dogs and other livestock, and the provision of litter control within the Municipality.

The lifestyle of all the community can be enhanced through responsible ownership and management of animals and through on-going education where appropriate.

Council continues to act against illegal dumping of waste in an effort to increase awareness of the consequences of illegal dumping.

Operational Aims

- To provide effective control of dogs and other animals within the municipal area
- To promote responsible disposal of waste
- To protect the community from nuisance and fire hazards through promotion of good practices and investigation of infringements.

Major Projects and Tasks

Nil.

Performance Measures

- Impounded animals registered/non-registered expressed as a percentage of total animal registrations
- Complaints investigated with a written response within 5 working days
- Incidences of animal related attacks due to inadequate animal management.



Public and Environmental Health

Program Overview

Council's public and environmental health unit plays a key role in the provision of a range of public and environmental health services to the community.

The *Public Health Act 1997* outlines requirements relating to public health, including provisions for disease control, regulation of at risk premises, powers over unhealthy premises, and monitoring of both drinking and recreational water quality.

The *Act* is supported by a variety of guidelines and referenced standards that Council must enforce. The role Council plays in public health matters has increased under the requirements of the *Act*, especially in relation to registration of premises, water supplies and immunisation.

Council is proactive in its endeavours to promote and conduct immunisation clinics, in conjunction with local health professionals.

Council is also responsible for ensuring public health is protected by registering and assessing food businesses and responding to complaints of defective food. Providing information on food safety standards is also an important aspect of food safety.

Environmental Health covers a range of environmental management issues from pollution to development proposals. Council will continue to work with stakeholders in the dairy industry to promote responsible management of dairy effluent.

Operational Aims

- To protect and enhance the public health and safety of the community by means of educating, monitoring and regulating the environment and community
- To undertake Councils functions under the *Environmental Management and Pollution Control Act 1994* and provide an efficient system for implementation and monitoring of compliance
- To provide input to development of environmental policies, standards and regulations as they impact upon the roles of local government.

Major Projects and Tasks

- Adoption by the Council of a Pandemic Plan – for Community Assessment Centres
- Implementation of an annual assessment program for premises covered by the Public Health and Food Acts
- Implementation of an assessment program for environmentally relevant activities (including Level 1)



- Participation in the state-wide food testing program
- On the job food safety promotion and education to food business
- School immunisation program for grade 7 and grade 10 students in accordance with current immunisation schedule
- Human Papilloma Virus (Cervical Cancer) immunisation for females, particularly high school students aged 12-18
- Monitoring of reticulated water supplies and recreational waters in accordance with the requirements of the *Public Health Act 1997*
- Preparation of an On-site Wastewater Management Policy.

Performance Measures

- Adoption of Pandemic Plan
- Published public health and food premises assessment program, with demonstrated implementation
- Assessment program for environmentally relevant activities, implementation of an assessment regime
- Water monitoring compliant with health guidelines
- On site wastewater guidelines adopted
- Immunisation coverage rates in target populations.



Building Control

Program Overview

In accordance with the requirements of the *Building Regulations*, *Building Code of Australia*, and the *Building Act 2000*, Council undertakes various roles to ensure a safe and effective built environment.

Specific responsibilities of building control may include issuing of Permit Authority Certificates, provision of general building services advice to ensure the required standards in relation to building, plumbing and drainage are maintained. Council is also responsible for processing all building applications, in accordance with the statutory time limits prescribed under the *Building Regulations 2004*.

Operational Aims

- To enforce the standard of building, plumbing and drainage regulated by the *Building Code of Australia* and its associated Regulations
- Provide efficient and effective Permit Authority services
- Processing of building applications promptly for compliance with statutory requirements within the time limits prescribed under the *Building Regulations 2004*.

Performance Measures

- Processing of building related applications within prescribed time limits
- Efficiency of administrative systems for processing building applications and associated documentation
- Identified instances of non-compliance effectively remedied.



Planning

Program Overview

Planning involves a wide range of duties in relation to the Resource Management and Planning System in Tasmania. Council is focussed on sustainable development principles and the maintenance and enhancement of land use planning and control.

The role of planning is both strategic and regulatory, and aims to ensure compliance with legislative requirements in relation to land use planning, development applications and enforcement. Council aims to undertake its role in a cost-effective manner, while ensuring standards of service are maintained.

Operational Aims

- To provide a framework to encourage development within the district that meets the needs of the community and encourages the sustainable use of the area's resources, in accordance with the objectives of Council's *Planning Scheme* and the *Land Use Planning and Approvals Act 1993*
- Finalise a strategic direction for development of the Stanley community, utilising tourism as a platform for enabling skills and mechanisms for the community to meet future challenges and further the community vision
- To assist promotion of industrial and economic development within Circular Head
- To process all permit applications in accordance with time limits prescribed under the *Land Use Planning and Approval Act 1993*.

Major Projects and Tasks

- Finalise an implementation outline for the Stanley Guided Development Plan
- Participation in Regional Planning Review process
- Presentation of a Planning Scheme Review report, recommending amendments identified as necessary for the Scheme to operate effectively by the end of each calendar year.

Performance Measures

- Percentage of permit applications processed within prescribed time limits
- Percentage of permit applications that result in appeals or enforcement actions
- Scheme Amendment processes commenced where determined from the annual *Planning Scheme Review* report
- Town Planning Scheme review progress, incorporating Stanley Guided Development Plan.



Public Building Safety

Program Overview

To ensure that an appropriate standard of facilities is maintained, Council will be providing a regular inspection of all Council owned buildings. Requirements of the *Building Regulations 2004*, *Building Code of Australia*, *Disability Discrimination Act* and the *Public Health Act 1997* will be considered and where necessary implemented.

Operational Aims

- To inspect all Council owned buildings on an annual basis for compliance with legislative requirements
- To maintain Council buildings as necessary in relation to high priority risk/public safety concerns.

Major Projects and Tasks

- Progress the development of an Asset Management Plan for all Council owned buildings relating to public safety issues
- Progress issues identified on Council owned buildings for compliance with legislative requirements.

Performance Measures

- Extent of progress towards the development of a Building Asset Management Plan
- Annual report detailing inspection findings
- Annual reporting and demonstration towards insurance audit.



Community Community Services

Program Overview

Council's focus for Community Services continues to incorporate a number of projects that will increase community partnerships.

Council will continue to support service providers and community members to develop partnerships to assist with growth in education and training, mentoring, leisure and recreation for the benefit of the community.

Operational Aims

- Foster and encourage the development of community organisations and events
- Develop and preserve a strong cultural life for all members of the community regardless of age, gender, race, income, education, environment, disability or geographic location
- Continue to build links between service providers and the wider community
- Support the development of facilities and activities catering for the health and well being of residents.

Major Projects and Tasks

- Ongoing support for initiatives of the Circular Head Education and Training Consultative Committee
- Continued support for the Youth Advisory Group and Youth Leadership Programs and Activities
- Continued support for the Community Road Safety Partnership Program
- Adoption of a Disability Access Plan
- Establishing Community Recovery Committee as recommended from the Municipal Emergency Management Plan.

Performance Measures

- Completion of major projects and tasks within budget allocations by designated dates.



Swimming Pool

Program Overview

The opportunity to learn to swim and enjoy an aquatic facility is recognised as an important recreational activity. Council operate and maintain the district's indoor, heated swimming pool to offer this opportunity to the community in a safe and comfortable facility.

Pool safety is paramount requiring employment of qualified lifeguards to supervise all pool users.

Operational Aims

- Effectively manage our aquatic facility for the community
- Maintain pool infrastructure to a standard ensuring protection of the community's assets
- Provide a Learn to Swim Program for school aged children
- Provide a safe environment for all pool patrons
- Manage water quality, testing and maintenance.

Major Projects and Tasks

- Determination of process to conduct, and commencement of a feasibility study for replacement of existing facility.

Performance Measures

- Average cost per attendance maintained within 10% of previous year
- Completion of major projects and tasks within budget allocations by designated dates
- Ensure water quality is kept with in public health and safety guidelines.



Sport and Recreation

Program Overview

This activity provides for the maintenance of recreation facilities including those managed by Area Management Committees of Council.

Area Management Committees of Council are responsible for the management of the facilities, with funding derived from Council grants and income from users.

Operational Aims

- To continuously improve the facilities and management operations undertaken by Area Management Committees and others concerning the sustainable maintenance and operational management of facilities.

Major Projects and Tasks

- Review area management committee structures
- Implement recommendations from the Landscape Master Plans for West Esplanade, Smithton and King Park, Stanley
- Implement recommendations from the Recreation Trails Plans for Smithton and Stanley
- Investigate the establishment of a Recreation District Network Committee.

Performance Measures

- Completion of major projects and tasks within budget allocations by designated dates.



Governance Council

Program Overview

The Council comprises the Mayor and 8 Councillors. The role of the Council is focused on policy formulation, including adopting the Budget, Strategic and Annual Plans and determining approval guidelines. This also involves the monitoring of management systems and conducting community consultation.

Operational Aims

- To ensure appropriate structures are in place to adhere to statutory requirements and facilitate contemporary good governance practices
- To provide effective communication mediums for dissemination of, and consultative mechanisms for, Council Policies, Plans and the progress of such.

Major Projects and Tasks

- Introduction of software based reporting framework for key Strategic and Annual Plan indicators, which was deferred in the previous year pending the delivery of draft results from a Strategic Planning consultation process conducted in 2007
- Revision of tender procedures and supporting documentation
- Investigate the introduction of an Audit Committee.

Performance Measures

- Publication of Council Minutes within 10 working days of meeting
- Percentage of actions initiated from Council decisions within 10 working days of meeting
- Annual Plan/Budget Estimates adopted by end of July annually and Annual Report presented by 30 November annually.



Advocacy

Program Overview

The Council will continue to advocate on behalf of the community on regional, state and national issues.

Efforts in relation to the future leasing by the State Government and use of Hunter Island provide a clear demonstration of Council efforts to represent local views on issues considered of value, ensuring that decisions are not made in major population centres without local input.

Operational Aims

- To advocate strongly in the interests of the community and continually raise the profile of the Circular Head Council and the district at a state and national level
- To keep abreast of current issues that may impact upon our community and be proactive in taking appropriate action
- To participate actively in the regional Cradle Coast Authority and the Local Government Association of Tasmania, with particular emphasis on equal representation, economies of scale and issues of significance.

Major Projects and Tasks

- Adoption of new Partnership Agreement with the State Government. Delays occurred in the 2007 review due to personnel changes at both the Council and the Local Government Office
- Hunter Island Advisory Group completed a review of lessee obligations and performance.

Performance Measures

- Progress reports on actions identified in a Partnership Agreement
- Hunter Island Advisory Group review completed.



Other Activities

Program Overview

The Council has a legislative responsibility to collect certain levies on behalf of the Government, such as the Urban and Rural Fire Levy, which is collected with the general rates each year. Council also maintains the SES vehicles and contributes towards the maintenance of an efficient SES unit.

Other civic activities include assisting and/or participating in the conduct of a diverse range of activities, for example Australia Day celebrations and the National Clean Up Australia Day program.

Operational Aims

- To maintain an adequate SES resource unit and marshal resources when emergencies arise
- To support activities which encourage community capacity building
- To rationalise surplus Council assets, including land.

Major Projects and Tasks

- Review and identification of assets considered surplus to Council requirements.

Performance Measures

- Completion of major projects and tasks within budget allocations by designated dates.



Economic Development

Program Overview

Circular Head is well placed to take advantage of significant economic development opportunities. Council has formed the view that the Circular Head municipal area has excellent prospects for developing and expanding value adding of the rich resources in the area.

The Council will continue to develop a working relationship with existing and potential industry in the creation and pursuit of economic development opportunities.

Operational Aims

- To encourage and maintain an interest in industry retention and the potential of industry development in the Circular Head area
- To work co-operatively with the Circular Head Tourism Association and Commerce Industry groups.

Major Projects and Tasks

- Updating and publication of material promoting opportunities for investment in the municipality
- Publication of revised Economic Profile
- Progress Report of Tourism Development Plan actions
- Publication of North West Forests multi-use history by 31 August 2008
- Continue to encourage the redevelopment of the Stanley Port area in conjunction with TasPorts.

Performance Measures

- Completion of major projects and tasks within budget allocations by designated dates.



Administration Services

Administration

Program Overview

Provide quality administrative services and support to all Council departments and external stakeholders including but not limited to customer service, risk management, information technology services, human resources, policy protocols, property management, governance support with Council elections, and legislative compliance.

Operational Aims

- Provision in delivery of quality professional administrative and customer services to the organisation
- Ensure on-going compliance with legislation, regulations and codes of practice impacting upon the Council
- Coordination of information technology hardware, software and maintenance
- Provide human resource management services to all Council departments
- Preparation of prescribed documents in a professional and timely manner
- Overview risk management throughout the organisation
- Ensure professional development objectives are met in accordance with Council's training plan
- Maintain processes and procedures ensuring Councils information is captured, retained and maintained
- Ongoing provision of an effective communication service.

Major Projects and Tasks

- Continue to develop website to provide on-line information and services
- Review policies and protocols for relevance
- Undertake staff training needs analysis and develop training plan
- Review and upgrade annual staff evaluation and development program documentation and standards to meet the needs of the organisation
- Continue to develop Customer Service System through Loftus HMS



- Maintain a professional publishing service to Council
- Relocation of archived documents to new secure facility in accordance with records management standards
- Upgrade information technology resources to meet Council's growing demands
- Continue to develop customer service with inter departmental rotation of Customer Service Officers
- Present annual risk report to Council.

Performance Measures

- Completion of major projects and tasks within budget allocations by designated dates
- Compliance with statutory reporting deadlines
- Reliability of information technology systems
- Provision of payroll services to the Council staff and employees in a timely and accurate manner in accordance with statutory and agreement requirements
- Reliability of organisations records management systems
- Completion of staff training needs analysis and training plan
- Timely production of published documents
- Completed review of policies and protocols.



Risk Management

Program Overview

Councils risk management process is a holistic approach providing a mechanism ensuring that potential losses from accidental or business activities are maintained and the losses minimised.

Operational Aims

- Reaffirm the strategic risk management process across the organisation
- To ensure that potential losses from accidental or business activities are minimised
- Develop and maintain a risk register assessment of Council's assets
- Facilitate annual risk audits by Councils insurers
- Provide the understanding of risk to all persons involved at Council recreational areas
- Maintain a relationship with the community and state stakeholders assisting in the administering of the Circular Head Emergency Management Plan.

Major Projects and Tasks

- To promote a safe and healthy environment across the organisation and within the community
- Ongoing review of the Emergency Management and Community Recovery Plans
- Ongoing meetings of the Municipal Emergency Management Committee and Community Recovery Committee as deemed appropriate by the committee members
- Implementation of risk recommendations highlighted within Council's Recreation Plan.

Performance Measures

- Ensure that annual reporting and auditing requirement timelines are achieved
- Completion of reasonable operational recommendations derived from risk audits within achievable timelines
- Report to Council for budget assistance as a result of audit recommendations
- Ensure placement of insurance register maintained at the optimum level and timelines.



Cemeteries

Program Overview

Council maintains four cemetery sites in the Municipality. Cemetery records and plot allocation is administered through the Administration and Community Services Department. Maintenance of the facilities is coordinated by the Department Manager and is contracted out to Works Plus, Council's civil construction arm.

Operational Aims

- To efficiently manage and maintain Council's cemeteries in a cost-effective manner
- Arrangement of burials in a timely and efficient manner
- Protect the long-term future of the Stanley Burial Ground
- To monitor future availability of burial plots and niche wall compartments.

Major Projects and Tasks

- Circular Head Lawn Cemetery – construction and placement of a second niche wall.

Performance Measures

- Acceptance of all funeral bookings and confirmation to the funeral directors in a timely manner
- Preparation of all grave sites in an efficient manner and to appropriate standards
- Cemetery records monitored to provide latest information at request
- Maintenance works completed to relevant specifications and within budget allocations.



Financial Services

Program overview

Financial Services includes the provision of accounting and financial management services to the organisation, collection of rates and other revenue, payment of accounts, compliance with applicable *Australian Accounting Standards* and payroll.

Operational Aims

- Provide courteous delivery of quality professional financial services to the organisation
- Issue annual rate notices in accordance with Council's instructions
- Circulate financial reports to departments and special committees monthly
- Complete project update for inclusion in Council *Information Bulletin* quarterly
- Complete monthly financial reports for inclusion in Council agenda
- Prepare Annual Financial Statements by 30 September 2008.

Major Projects and Tasks

- Present financial models integrating asset management plans
- Develop a revenue policy and incorporate into financial management strategy
- Full adoption of International Financial Reporting Standards.

Performance Measures

- Completion of major projects and tasks within budget allocations by designated dates
- Adherence to all reporting deadlines regarding operational plans/budgets, annual and monthly financial statements
- Compliance with applicable Accounting Standards and requirements of Council's auditors
- Accurate and timely production of rate notices and other accounts.



Summary of Rates and Service Charges

General Rate	7.639448 cents per dollar of the Assessed Annual Value (AAV) with a minimum charge of \$195.50
Water Service Charge	\$260.00
Water Consumption Charge	\$1.00 per kilolitre used above a 50 kilolitre allowance. Invoiced approximately each 4 months on measured (metered) supply.
Urban Waste Collection Charge	\$105.00 per service (1 Bin)
Rural Waste Collection Charge	\$53.50 per service (1 Bin)
Utility Waste Charge	\$49.50 per property
Recycling Charge	\$23.00 per service (1 Bin)
Sewerage Rate	7.15000 cents in the dollar of AAV per service with a minimum charge of \$412.00 per service
Urban Fire Levy	0.395939 cents in the dollar of AAV with a minimum charge of \$32.00
Rural Fire Levy	0.319881 cents in the dollar of AAV with a minimum charge of \$32.00



Fees and Charges Collected for Government Agencies

Council is required to collect certain fees and charges on behalf of Government agencies. This is usually done through the rates system and details are shown separately on the rate notices. The fees and charges are then paid to the relevant agency.

Of the rates collected Council expects to pay the following fees and charges for the 2008/2009 financial year:

State Fire Commission	\$248,793
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State Fire Commission

The above service is funded in part from a property-based levy, which Council is required to collect and pay to the State Fire Commission. This service is managed by the State Government and is not under Council's control.

The *Fire Services Act 1979 (as amended)* effective from 1 July 2006, requires Council to charge leased or rented properties on Crown or local Council land the fire service contribution. Other changes involve the non exemption of charities and non profit organisations from the fire levy if such charities and non profit organisations are the owners of the property.



Rates Payment Options

There are four methods of paying rates for 2008/2009:

- Payment in full by 1 September 2008 to receive a 4% discount

Ratepayers may pay their rates in full by 1 September 2008. Where rates are paid in full by this date, a 4% discount will be granted

- Payment by three instalments

Ratepayers may pay their rates in three instalments. Instalments are due by close of business (5pm) on the following dates:

1 September 2008
1 December 2008
27 February 2009

Council will vigorously enforce these dates and a 10% penalty will be applied on any balance remaining outstanding after each due date

- Direct debit arrangement
- Special arrangement.

Should a ratepayer be unable to meet a payment date, consideration will be given to special arrangements if the application is made in writing on the appropriate form prior to the due date.



Fees and Charges for 2008/2009

The following fees and charges have been set in accordance with section 205 of the *Local Government Act 1993* and built into the budget estimates for the year.

Cemeteries	
All Sites	Fee \$ inc. GST
Single depth burial	1,263.60
Double depth burial	1,335.00
Second interment	1,323.00
Child under 5 years	979.00
Reservation	150.00
Extra charge – weekends/public holidays	359.85
Interment of ashes in grave	158.00
Breaking of concrete of grave top	100.00
Permission to construct brick grave including supervision	845.00
Exhumation of body	2,160.00
Re-interment (same or alternative grave)	1,140.00
Record search fee per ½ hr	30.00
Preparation of documents for approval of burial other than in a cemetery	150.00
Circular Head Lawn Cemetery only	Fee \$ inc. GST
Niche wall interment	364.50
Niche wall reservation	150.00
* Lawn Cemetery fees include a bronze plaque to the value \$432.00. Photographs on bronze plaque are at cost recovery.	

Montagu Park		
	Site Fee* (fee \$ inc. GST)	Extra Persons (each)
Night/s	8.00	2.50
Week/s	41.50	10.50
Month/s	98.00	26.00
3 Months	194.50	-
6 Months	351.50	-
*Site fee is for a family unit being 2 adults and direct dependants under 18 years. Extra persons shall pay the additional fee		
*Additional vans, tents etc above that of the family unit on the site shall incur the required nightly fee		



Swimming Pool	
Single entry tickets	Fee \$ inc. GST
Toddler (under 5 yrs)	1.50
Child (5 yrs +)	4.00
Adult (18 yrs +)	5.00
Pensioner (Pensioner Concession Card)	4.00
Family	15.00
Spectator	Gold coin donation
Season tickets (Half year)	Fee \$ inc. GST
Child	73.00
Adult	88.50
Pensioner	78.00
Pensioner family	104.00
Family	150.00
Season tickets (Full year)	Fee \$ inc. GST
Child	119.50
Adult	161.00
Pensioner	130.00
Pensioner family	182.00
Family	291.00
Pool hire	Fee \$ inc. GST
Regular hire per hour	38.50
Casual hire per hour	64.50
Life Guard hire per hour	27.50
School hire fee per hour	26.00
Carnivals (including championships)	145.50
Carnival – weekends/public holidays	291.00
Swimming club per year	595.00



Animal Control		
Fee Type		08/09 Fee \$
Full dog	Discount period	30
	Non-discount period	60
Sterilised dog	Discount period	15
	Non-discount period	30
Working dogs (excludes assistance dogs), breeding dogs and greyhounds	Discount period	15
	Non-discount period	60
Pensioner (1 dog only)	Discount period	6
	Non-discount period	12
Pensioner (additional dog)		12
Dangerous or guard dogs	Discount period	90
	Non-discount period	120
Replacement disc		6
Application to keep several dogs		120
Renewal of licence to keep several dogs		24
Appeal in respect of licence		60
Transfer of ownership		6
Assistance dogs (covers cost of registration disc)		6
Nuisance complaints lodgement		60
Impounding fee	1 st offence	12
	2 nd offence	30
	3 rd offence	60
	4 th + offence	120
Daily pound maintenance fee		18
Impounding of animals other than dogs		60
Other charges per animal (transport / notice of impounding)		Cost + 15%
Notes		
1. The discount period is <u>either</u> : a. Before 31 July 2008; <u>or</u> b. Within 31 days of purchase (evidence of purchase date required). 2. A certificate of sterilisation is required when registering a new sterilised dog.		



Water	
Water Consumption	Fee \$ (GST Exempt)
User pays (domestic charge per kl)	1.00
Filling station consumption (per kl)	1.70
Water restrictor fees	88.00 (inc. GST)

Planning Services	
Application for Planning Permit	Fee \$ (GST Exempt)
Permitted With Council Permit	250
Discretionary Applications	
▪ < or = \$400,000 development cost	500
▪ >\$400,001 development cost (per \$1,000 of development cost) Fee calculation capped at \$5M	1.00
Subdivision surcharge per lot created	60
Preparation and issuing of LUPA Section 64 (per hour)	75

Subdivision	
	Fee \$ (GST Exempt)
Subdivision, strata subdivision or Adhesion	600
Strata Plan Amendment	150
Sealing of Final Plans and Documents	
Examination and Sealing of Plans or Documents (includes one IDS inspection)	250
Additional charge per lot created	60
Infrastructure inspection (per hour – min 1 hour charge)	110

Planning Scheme Amendments	
	Fee \$ (GST Exempt)
Minor Rezoning or Scheme Amendment	2,000
Major Rezoning or Scheme Amendment	3,300
*Applicants must pay RPDC fees and all costs of external consultants used in the preparation of the amendment	



Other Planning Charges

	Fee \$ (GST Exempt)
Part 5 agreement (per dealing)	150
Extension of time planning permit	110
Amend an existing permit	150
Zoning certificate	30
Planning compliance certificate	250

Building

Building Permit Authority Fees	Fee \$ (GST Exempt)
Building permit (includes certificate of completion)	
▪ <\$25,000	100
▪ \$25,001 < \$300,000	150
▪ \$300,001 < \$500,000	200
▪ > \$500,001	400
Temporary occupancy permit	100
Building certificate	200
Building certificate (illegal works)	400
Tasmanian Building & Construction Industry Training Board Levy	0.2% (of cost of building work)
Building permit levy	0.1% (of cost of building work)
Permit to proceed	
▪ <\$25,000	150
▪ \$25,001 < \$300,000	200
▪ \$300,001 < \$500,000	250
▪ > \$500,001	500
Permit of substantial compliance	
▪ <\$25,000	200
▪ \$25,001 < \$300,000	250
▪ \$300,001 < \$500,000	300
▪ > \$500,001	600
Determination of minor alteration or repair (building surveyor)	160 (plus GST)
Copy of Owner Builder Guidelines	30
Plan search fee	30 (plus GST)
Environmental Health Officer – Building Act referral	
Report (Food business plans)	125
Occupancy report (food business)	125



Plumbing	
	Fee \$ (GST Exempt)
Plumbing Permit	50
Plumbing Permit (storm water only)	10
Special Plumbing Permit	
Onsite Wastewater Management System	200
Trade Waste Drainage (with Certificate of Others)	200
Trade Waste Drainage (without Certificate of Others)	400
Site and Soil Assessment Report (at EHO discretion)	880 (inc. GST)
Site and Soil Evaluation (limited scope)	220 (inc. GST)
Amendment to permits	100
Inspection fee	100

Public Health Act 1997	
	Fee \$ inc. GST
Places of Assembly	
Place of Assembly Licence – premises	65
Place of Assembly – special event (max 5 days)	130
Place of Assembly – recurring annual event	65
Systems for Air and Water	
Registration of system	65
Public health risk activities	
Registration of premises	65
Licensing of person	30
Water	
Registration of private water supplier (one off)	65
Water carters letter of approval (3 years)	65
Collection of samples for private analysis (plus laboratory costs)	35



Food Act 2003 Food Business Registration

Class of Food Business (Based on FSANZ Risk Score)	Fee \$ exc. GST	Examples
Low Risk	45	B & B, Supermarket
Medium Risk	90	Take-away or Restaurant
High Risk	135	Vulnerable population, manufactured meats
Late payment penalty (applicable after 3 months from renewal demand)	25% of applicable fee	
Temporary Food Business – per day	25	
Not for Profit – temporary fundraising event	No charge	
Food Business Notification	10	

*Where a business includes multiple classes, multiple fees may be applied

Vehicle and Traffic Act – Street Permits

	Fee \$ (GST Exempt)
Not for Profit	Free
Commercial Activity	40
Surcharge for permits required inside of 10 working days, applicable to all	20

Engineering Services

	Fee \$ (GST Exempt)
Road Infrastructure	
Application to open road	100
• Prior Inspection fee	50
• Post Inspection Fee	50
New Cross Over Application	100
Sight Distance Assessment	180

Environmental Management & Pollution Control Act 1998

	Fee \$ (GST Exempt)
Issue of environmental protection notice per hour	75



Port Latta Landfill

Administration	(fee \$ inc. GST)
Item	
Unscheduled opening of landfill up to 4 hours	1,000
- for each hour after 4 hours	250
Opening of landfill on request from emergency services	Free
Waste Disposal (\$/tonne)#	
*minimum disposal charge equivalent to 1 tonne for all deliveries, unless otherwise agreed	
General waste (Council – CHC & WW only)	40
General waste (all other users) (metal, plastic, household garbage, paper, brick, concrete, wood, sawdust etc)	80
General – Mill wood waste (no larger than 50mm)	40
General – clean soil, Level 1 (may include compliant pulp waste)	16
General or Hazardous – Bulky/Fibrous products (wool, fibre, poppy husk)	430
Hazardous - Contaminated Soil Level 2 (may include compliant pulp waste)	40
Hazardous - Contaminated Soil Level 3 & 4 (hydrocarbon only)	100
Hazardous – Secure Cell Level 3/4 (fire wastes, chemical/pesticide/heavy metals, pulp waste, spadeable sewage sludge)	180
Hazardous – Liquid/Clinical/Quarantine	Not accepted
Hazardous – Solid, includes asbestos content	80
Other materials not listed	As determined by the Manager Infrastructure & Development Services
# All charges are subject to a Waste Disposal Levy	2.20 per tonne



White Hills Waste Transfer Station

Unit fee per coupon inc. GST	\$4.50
Coupons redeemable	
Car Boot/Station Wagon	1
Ute/Small Trailer (level)	3
Large Trailer/1 Tonne Truck	4
Other Vehicles (per cubic m)	4
Car Bodies	6
Fridges	3
Tyres - Car	1
- Light Truck	2
- Truck/Small Tractor	4
E-Waste (electronic waste)	1
Green Waste Only	Free

Other Miscellaneous Charges

Certificates	Fee \$ exc. GST
Rates certificate – Section 132	38.40
Rates certificate – Section 337	169.60
Photocopying	Fee \$ inc. GST
A4 single side	0.50
A4 double sided	0.60
A3 single side	0.75
A3 double sided	0.95
Major task – per operator hour	26.00
Laminating	Fee \$ inc. GST
A4 portrait/landscape	4.40
A3 portrait/landscape	7.30
A2 portrait/landscape	17.70
A1 portrait/landscape	17.70
Facsimile charges	Fee \$ inc. GST
First page fax	6.45
Each subsequent page	1.50
Room hire	Fee \$ inc. GST
Council chambers (per 3 hr session)	75.00
Meeting room (per 3 hr session)	75.00
Equipment hire (per 3 hr session)	29.00
Kitchen hire (per session)	7.80
Light tokens – stadium (per token)	5.60
Light tokens – squash (per token)	2.30
Other Charges	Fee \$ inc. GST
Truck wash keys	33.00

NB All fees and charges may be varied in individual circumstances at the discretion of the General Manager.



Budget 2008/2009

Projected Income Statement for the Year Ended 30 June 2009		
	2008/09	2007/08
Revenue		
Rates	7,510,462	7,235,719
Interest	600,000	450,000
Grants	4,353,417	3,020,649
User Charges	3,226,410	3,002,000
Other Revenue	677,810	786,275
Total Revenue	16,368,099	14,494,643
Expenses		
Employee costs	3,440,668	3,284,510
Materials and Contracts	4,054,492	4,026,484
Depreciation and Amortisation	3,713,834	3,470,304
Borrowing Costs	40,734	48,194
Other Expenses	3,135,989	3,553,289
Total Expenses	14,385,717	14,382,781
Net Result	1,982,382	111,862
Proposed Capital Expenditure	6,454,137	5,866,119



Projected Cash Flow Statement For Year Ended 30 June 2009

	2008/09	2007/08
Expenditure		
Capital Expenditure	6,454,137	5,866,119
Special Project Expenditure	821,530	986,140
Operating Expenditure	13,564,187	13,396,641
Loan Repayments	124,000	166,632
<i>Less Depreciation</i>	(3,713,834)	(3,470,304)
	17,250,020	16,945,228
Income		
General Rates	7,510,462	7,235,719
Grants	4,353,417	3,170,649
Interest	600,000	450,000
User Charges	3,226,410	2,852,000
Other Income	677,810	786,275
	16,368,099	14,494,643
(Shortfall)/Surplus	(881,921)	(2,450,585)



Budget Estimates 2008/2009

	Actual 04/05	Actual 05/06	Actual 06/07	Budget 07/08	Budget 08/09
TRANSPORT INFRASTRUCTURE					
Revenue	1,372,484	2,283,591	1,989,083	2,330,768	2,783,417
Expenses	3,814,437	3,784,373	3,874,967	4,195,479	4,518,377
Net Result	(2,441,953)	(1,500,781)	(1,885,885)	(1,864,711)	(1,734,960)
SOLID WASTE MANAGEMENT					
Revenue	1,050,050	1,122,042	1,155,369	1,210,300	1,182,690
Expenses	832,432	763,597	856,725	1,071,832	1,202,086
Net Result	217,617	358,445	298,644	138,468	(19,396)
SEWERAGE DISPOSAL					
Revenue	1,366,053	1,942,272	1,781,520	1,938,800	1,987,241
Expenses	843,858	811,384	826,154	1,398,668	1,542,115
Net Result	522,195	1,130,888	955,366	540,132	445,126
WATER RETICULATION					
Revenue	1,559,759	1,502,806	1,588,638	1,680,300	1,790,672
Expenses	1,437,739	1,457,103	1,581,047	1,738,770	1,834,049
Net Result	122,021	45,703	7,591	(58,470)	(43,377)
DRAINAGE					
Revenue	12,947	11,009	270	-	-
Expenses	167,111	176,852	173,583	219,987	286,207
Net Result	(154,164)	(165,843)	(173,313)	(219,987)	(286,207)
PARKS AND RESERVES					
Revenue	13,258	29,688	81,431	17,000	17,200
Expenses	352,210	372,924	391,761	488,169	469,988
Net Result	(338,952)	(343,236)	(310,330)	(471,169)	(452,788)
SPORT AND RECREATION					
Revenue	669,242	91,252	95,143	47,000	843,050
Expenses	758,453	547,816	534,045	585,230	574,070
Net Result	(89,211)	(456,564)	(438,902)	(538,230)	268,980



	Actual 04/05	Actual 05/06	Actual 06/07	Budget 07/08	Budget 08/09
ANIMAL LITTER CONTROL/ABANDONED VEHICLES					
Revenue	15,951	12,460	12,667	10,900	7,900
Expenses	62,974	64,271	70,690	137,310	118,999
Net Result	(47,023)	(51,811)	(58,023)	(126,410)	(111,099)
PUBLIC AND ENVIRONMENTAL HEALTH					
Revenue	13,863	17,921	13,220	9,000	13,700
Expenses	132,765	125,262	136,078	245,600	192,715
Net Result	(118,902)	(107,341)	(122,858)	(236,600)	(179,015)
BUILDING					
Revenue	85,553	25,116	29,135	27,300	18,400
Expenses	200,321	182,616	181,757	261,704	160,423
Net Result	(114,768)	(157,500)	(152,623)	(234,404)	(142,023)
PLANNING					
Revenue	72,409	84,205	100,863	100,000	108,000
Expenses	277,316	415,196	253,850	594,437	494,263
Net Result	(204,907)	(330,990)	(152,987)	(494,437)	(386,263)
SWIMMING POOL					
Revenue	57,067	68,461	79,685	78,000	75,000
Expenses	202,507	188,198	188,310	248,202	245,810
Net Result	(145,440)	(119,737)	(108,625)	(170,202)	(170,810)
CEMETERIES					
Revenue	50,482	51,292	58,908	53,000	51,150
Expenses	99,021	106,748	106,952	115,401	112,413
Net Result	(48,540)	(55,456)	(48,044)	(62,401)	(61,263)
CIVIC GOVERNANCE					
Revenue	5,394,472	5,473,450	18	-	-
Expenses	457,786	276,340	380,966	578,891	575,331
Net Result	4,936,686	5,197,110	(380,947)	(578,891)	(575,331)



	Actual 04/05	Actual 05/06	Actual 06/07	Budget 07/08	Budget 08/09
ADVOCACY					
Revenue	3,707	-	-	-	-
Expenses	164,166	170,476	166,058	250,276	247,891
Net Result	(160,459)	(170,476)	(166,058)	(250,276)	(247,891)
COMMUNITY DEVELOPMENT					
Revenue	94,337	108,526	6,225	-	-
Expenses	375,748	444,513	487,321	858,845	263,217
Net Result	(281,411)	(335,987)	(481,097)	(858,845)	(263,217)
OTHER NOT ATTRIBUTABLE					
Revenue	208,573	151,778	6,644,335	6,053,945	6,593,859
Expenses	291,759	110,028	404,213	289,049	528,191
Net Result	(83,185)	41,749	6,240,121	5,764,896	6,065,668
ECONOMIC DEVELOPMENT					
Revenue	-	-	27,000	-	-
Expenses	151,060	287,792	212,229	387,588	409,958
Net Result	(151,060)	(287,792)	(185,229)	(387,588)	(409,958)
CORPORATE SERVICES (OVERHEAD)					
Revenue	1,608,889	1,598,467	1,520,119	1,778,805	1,880,227
Expenses	1,618,096	1,598,467	1,539,942	1,778,806	1,880,227
Net Result	(9,207)	(0)	(19,823)	(1)	-
INFRASTRUCTURE AND DEVELOPMENT SERVICES (OVERHEAD)					
Revenue	527,907	488,505	803,513	857,588	835,669
Expenses	527,787	489,487	784,971	857,588	835,669
Net Result	120	(982)	18,542	-	-
COUNCIL (OVERHEAD)					
Revenue	-	-	99,250	-	681,127
Expenses	-	-	97,431	-	681,127
Net Result	-	-	1,819	-	-



Projects for 2008/2009

Sub Number	Details	\$
	Transport Infrastructure	
134	Montagu Road, bus stop outside High School	18,000
153	Traffic calming devices - Margaret St near child care centre	20,000
59	Seal entrance and carpark at East Esplanade	29,000
80	Trowutta Road crash barriers	45,000
157	Backline Road upgrade (Blackspot funding)	45,000
77	Boyndie Road reseal and realignment	70,000
145	Resurface 0.5km of road and drainage Trowutta Road	150,000
47	Reseal 15 km of roads	270,000
85	Mella Rd reconstruction (Roads to Recovery Funding)	500,000
91	Bridge replacements - Boys Road, Giddens Road,	500,000
90	Walkway from Emmerton Park	25,000
149	Re-profile Sampsons Avenue (levelling and reseal)	75,000
132	King Street from Emmett Street to Massey Street	220,000
150	Smith Street upgrade stage 1	401,000
79	Montagu Road Old Port Road to Jackson Road upgrade (Roads to Recovery Funding)	450,000
57	Footpath extension - Wharf Road	4,000
121	Massey Street & King Street intersection	88,000
146	Cross overs to rural farms/businesses in CH area	20,000
135	Rennison Road upgrade and drainage (to complete Rennison Road)	510,000
124	Robert Street tree trimming	8,000
122	Massey Street to lookout Smithton, road upgrade, tree trimming and lookout improvements	44,000
163	Dovecote Road intersection upgrade including drainage	50,000
	Land & Buildings	
89	Public toilet upgrade - outside Council offices	6,000
144	Improved security for Works Depot (fencing)	30,000
1	Upgrade of Stanley Town Hall	100,000
166	Community Recreation Centre stage 2	750,000
165	Purchase of land	300,000



Sub Number	Details	\$
	Plant & Equipment	
139	Plant replacement - surface preparation machine	6,000
142	Plant replacement – utility	10,000
136	Plant replacement - parks and reserves tip truck	22,000
152	Fleet replacement	82,000
138	Plant replacement - quarry wheeled loader	215,000
141	Purchase of rammer/compactor	3,000
140	Purchase of dual grade laser	11,000
	Sport & Recreation	
44	Purchase and install footy grass for Recreation Ground #1	2,430
29	Supply and lay commercial non slip vinyl at Stanley Recreation Ground	5,414
13	Cricket net redevelopment at Smithton Recreation Ground	15,000
92	Irrigator hose Stanley Recreation Ground	3,000
154	Fencing - playground equipment at Smithton Recreation Ground	5,200
125	Public toilets – Stanley	59,383
95	Carpark & retaining wall Stanley Town Hall	23,300
	Sewerage	
73	Declaration of sewer districts	6,500
114	Arthur River STED Scheme - effluent quality improvements	8,000
62	Pelican Point - lagoons embankment	35,000
61	Pelican Point DPIWE - purchase volumetric flow meter	45,000
67	Odour control Rocklyn Rd	65,000
63	Pelican Point pontoon	35,000
	Water	
3	Bore water for Redpa Recreation Ground	9,000
	Parks	
50	Tree trimming Montagu Park	14,500
97	Kings Park implementation of master plan	22,500
55	Replace post and rail fencing - Marine Park & The Sheep Dip	20,000
96	West Esplanade implementation of master plan	100,000
137	Kings Park BBQ shelter	60,000
118	Avenue of Learning park	8,000
106	Stanley walking track	21,500
162	Smithton walking tracks	100,000



Sub Number	Details	\$
108	Moby Dick's picnic tables – Stanley	10,000
126	Investigation of access track to West Inlet	1,000
105	Wharf Road small boat jetty	57,000
	Economic Development	
11	North West Forests/Tarkine Project printing costs	16,000
7	Circular Head Regional & Economic Profile	40,000
12	Tarkine consultancy	40,000
9	Signage various - including Sisters Hills	49,000
5	CH Tourism Association contribution	100,000
8	Projects from Strategic Plan	300,000
6	Visit, live, Invest Cards - printing, translation and web loading	6,000
10	Tourism infrastructure	10,000
	Information Technology	
23	Backup program for laptops	1,100
16	Firewall	4,400
26	Information gathering and display system	6,000
19	Mail server replacement	6,100
22	Backup relocation to new archive room	8,700
18	Tower purchases	9,400
14	Scanner	20,250
17	Asset management	25,000
32	Map to Council Manager link	8,500
	Swimming Pool	
27	Pool replacement study	25,000
	Cemeteries	
46	Construct niche wall at Lawn Cemetery	20,900
	Solid Waste	
116	Secure and fence hydro house Port Latta	10,000
74	Port Latta monitoring requirements	40,000
51	Earthworks & new cell liner at Port Latta	95,000
110	New cell development at Port Latta	120,000
52	Upgrade existing fire fighting pump Port Latta	33,000



Sub Number	Details	\$
	Stormwater/Drainage	
155	Main Road Stanley - Drainage, houses flood due to poor drainage	5,000
76	Airey Street sealing and drainage (Arthur River)	90,000
164	Drainage - Stanley (Flood study outcomes)	50,000
	Infrastructure and Development Services	
111	Major planning scheme review (Regional Planning Scheme)	100,000
100	Built assets condition survey	15,000
109	Safety improvements various asset areas	10,000
147	Asset management consultancy	30,000
160	Building and places of assembly	70,000
113	Subdivision of Council land Stanley	6,000
	Corporate Services/Council Offices	
151	Cashier station upgrade	2,000
159	Design fees for remodelling public toilets - outside Council Offices	3,000
88	Chambers chair recovering	2,100
87	Chambers upgrade	13,490
167	Council chambers generator connection	9,000
	Community Development	
93	Blu C bags	2,000
156	Agfest	20,000
94	Circular Head Show 100 years contribution	5,000
128	East Esplanade communities needs analysis and preparation of strategic plan	10,000
	Public and Environmental Health	
99	Environmental health resourcing	30,000