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COMMUNITY GRANTS PROGRAM POLICY

1. PURPOSE

To provide a clear direction for the management of the Community Grants Program to Council, Council Staff and the community.

2. SCOPE

2.1 Council will provide an annual budget allocation to consider financial requests from community groups and organisations for projects and activities that are of benefit to the Circular Head community.

2.2 The Community Grants Program is aligned with the Circular Head Council's Corporate Strategic Plan 2017 - 2027.

3. POLICY STATEMENT

The Community Grants Program will enable and encourage community initiatives that promotes and fosters inclusion, health and wellbeing, safety and a sense of place.

3.1 The Community Grants Program will be assessed twice yearly, Round One on the last day of August and Round Two on the last February.

3.2 Applications will be considered under three (3) funding opportunities:

Major Grants – Up to \$3,000.

Minor Grants – Up to \$1,000.

Special Interest Grants – Up to \$4,000.

3.3 Applications for major and minor grants must address specific criteria in one of the following categories:

Community Development

Community Facilities

Cultural Heritage

Community Events

Cultural Development

Sport, Recreation and Healthy Living

3.4 Eligibility for applicants is set out in the Guidelines

3.5 Assessment will be undertaken by a Working Group which includes Councillors and Council officers

3.6 Acknowledgement and Promotion is required to publicly acknowledge Council's support.

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RESPONSIBILITY: Director of Community Activation & Manager Community Activation	APPROVED BY: Council	REVIEW DATE: July 2024



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3.7 An acquittal is required upon completion of the project.

3.8 Support for applicants is available from Council officers.

4. LEGISLATIVE REQUIREMENTS

Reporting of grant allocations is required to be documented in the Annual Report of the Council.

5. RELATED GUIDELINES

5.1 Community Grants Policy Guidelines

5.2 Community Grants Application Form

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