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## ONLINE PLATFORMS POLICY

### SCOPE

This policy applies to:

- (a) The use of all online platforms by Authorised Representatives of Council
- (b) The use of all online platforms by Elected Members and Staff where their relationship with Council is clearly identifiable, in any capacity other than an Authorised Representative; and
- (c) The use of online platforms by Elected Members or Staff in a personal capacity if the acts or omissions:
  - Are incompatible with their duty to Council or employment relationship or engagement; or
  - Do not comply with the Personal Use of online platforms requirements as outlined in this policy and associated guidelines.
- (d) This policy is supported by and should be read in conjunction with Council's online platforms Guidelines

### PURPOSE

To provide clear direction for the appropriate use of online platforms for Elected Members and all Council staff both as Council representatives and personal use.

### POLICY STATEMENT

Circular Head Council promotes the responsible use of online platforms for staff and Elected Members.

### LEGISLATIVE REQUIREMENTS

*Age Discrimination Act 2004*  
*Anti-Discrimination Act 1998*  
*Australian Human Rights Commission Act 1986*  
*Copyright Act 1968*  
*Criminal Code Act 1924*  
*Defamation Act 2005*  
*Disability Discrimination Act 1992*  
*Fair Work Act 2009*

*Local Government Act 1993*  
*Local Government Electoral Act 2011*  
*Privacy Act 1988*  
*Racial Discrimination Act 1975*  
*Right to Information Act 2009*  
*Sex Discrimination Act 1984*  
*Spam Act 2003*

### RELATED GUIDELINES AND PROCEDURES

Communications & Engagement Strategy  
Online Platforms Guidelines CG  
Customer Service Charter  
Councillor Code of Conduct  
Disciplinary Policy & Guidelines

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