

No 11.11

Title: **2007/08 Annual Plan & Budget Estimates**

Proponent: General Manager

Location: General

Reporting Officer: Accountant

Date: 12 July 2007

File: Rates Resolution, Budgeting Estimates

Appendices: (1) Annual Plan and Budget Estimates

RECOMMENDATION

(a) Adoption of Annual Budget Estimates

That Council in accordance with section 82 of the *Local Government Act 1993 (as amended)* adopts the estimates of revenue and expenditure for the 2007/2008 financial year as detailed in the *Annual Plan & Budget Estimates* document by absolute majority (Appendix 1)

(b) Rates Resolution

That in accordance with the provisions of Part 9 of the *Local Government Act 1993* (“the Act”) and the *Fire Service Act 1979 (as amended)*, the following Rates and Charges are made for the period 1 July 2007 to 30 June 2008.

1. Definitions and Interpretation

- (a) ‘AAV’ means assessed annual value.
- (b) ‘property’ means a parcel of land within the Circular Head Municipal Area which is shown as being separately assessed in the valuation list prepared under the *Land Valuation Act 2001*.
- (c) ‘tenement’:
 - (i) means each separate dwelling unit on the land which is designed for separate occupation, whether that occupation is temporary or permanent, but does not include hotel, motel or other similar rooms or units for the use of tourists or travellers which do not contain cooking facilities; or
 - (ii) means each separate building or part of a building designed for or capable of use as a separate office or shop and occupied separately for that purpose; or
 - (iii) if neither (i) or (ii) apply, means the property.
- (d) The singular includes the plural and the plural includes the singular.
- (e) Each of the rates and charges made by this Resolution may be cited by reference to the heading immediately preceding the clause. The section

of the Act under which each rate and charge is predominantly made is noted after the heading for the purpose of reference only.

2. General Rate (s90)

Council declares by an absolute majority, a rate of **7.3645 cents** in the dollar of the AAV on all rateable property and with a minimum payable in respect of that rate of **\$188.20**.

3. Fire Protection Service Rate (s93(1)(f), & s93A)

Council declares by an absolute majority, a Fire Protection Service Rate to be:

- (a) **0.421373 cents** in the dollar of the AAV of each of the properties within each of the Smithton and Stanley Fire Districts, with a minimum payable in respect of that rate of **\$31.00**.
- (b) **0.265394 cents** in the dollar of the AAV of each of the properties outside the Smithton and Stanley Fire Districts, with a minimum payable in respect of that rate of **\$31.00**.

4. Waste Management Service Charge (s94 and s107)

Council declares by an absolute majority a Waste Management Service Charge to be:

- (a) A **Waste Utility Charge of \$47.70**, which the Council declares by an absolute majority, for the Waste Disposal Service at White Hills and Port Latta. Council provides for each rateable property within the municipality, excepting properties classified by Valuer General as having a land use code of:
 - (i) bush or forest land (L3), unless a current waste collection is made from said land.
- (b) An **Urban Waste Collection Charge of \$101.20**, which the Council declares by an absolute majority, for the Waste Management Garbage Collection Service. Council supplies or makes available to each property on its Urban Waste Collection Route:
 - (i) a minimum of one service per property, or
 - (ii) the number of collections requested by the ratepayer; or
 - (iii) whichever is the greater of (i) or (ii)
- (c) A **Rural Waste Collection Charge of \$52.05**, which the Council declares by an absolute majority, for the Waste Management Garbage Collection Service. Council supplies or makes available to each property on its Rural Waste Collection Route:
 - (i) a minimum of one service per property, or
 - (ii) the number of collections requested by the ratepayer; or
 - (iii) whichever is the greater of (i) or (ii)
- (d) A **Recycling Service Charge (s94) of \$22.15**, which the Council declares by an absolute majority, for Recycling Collection Service. Council supplies or makes available:
 - (i) a minimum of one service per property, or

- (ii) the number of collections requested by the ratepayer or
 - (iii) whichever is the greater of (i), or (ii)
- within the crate recycling area.

5. Water Supply Service Charge (s93(1a), s 94, s94A & s95(2, 3A & 4))

Council declares by an absolute majority, a Water Supply Service Charge of **\$251.10**, for:

- (a) each of the properties to which water is supplied; or
- (b) each of the properties within 30 metres at the nearest boundary from the Council's pipe carrying water even though the water is not supplied to that land; or
- (c) each of the properties to which water is supplied not referred to in (a) or (b) if the service is provided through a connection to a pipe not owned by the Council, or
- (d) each of the water meters installed on the property to which water is supplied through that separate water meter; or
- (e) where any land contains 2 or more tenements supplied with water through a single water meter, then the one charge applies for up to 5 tenements or part of 5 tenements.

6. Sewage Removal Service Rate (s93(1)(b) & (e); s 95(3 & 3A))

Council declares by absolute majority a Sewage Removal Service Rate to be:

- (a) A rate of **7.0410 cents** in the dollar of the AAV for each of the properties which is:
 - (i) connected to the Council's common sewer or drain; or
 - (ii) is within 30 metres at the nearest boundary from the Council's common sewer or drain even though the sewer or drain is not connected to that land, or
 - (iii) Council may determine that a service rate or service charge in relation to sewage removal applies to land not referred to in subsections (i) or (ii) if the service is provided through a connection to a pipe, sewer or drain that is not owned by the council.with a minimum payable in respect of that rate of **\$396.90**.

7. Greywater Removal Service Charge (s93(e & g), 94(1), (3) & s95 (3 & 3A))

Council declares by absolute majority a Greywater Removal Service Rate, to be:

- (a) A charge of **\$396.90**, which the Council declares by an absolute majority, for each of the properties connected to the Council's sewer system for removal of grey water only.

8. Volumetric Charge (s94A)(2))

Council declares by absolute majority a Volumetric Charge for water supplied through a water meter from 1 July 2007, to be:

- (1) 1-50 kilolitres – no charge;
- (2) 51 kilolitres or more – 99 cents per kilolitre or by special agreement.

9. Flow Reduction Device Application Charge (s 95 (4 & 5))

Council declares by absolute majority a Flow Reduction Device Application charge of **\$43.50** per call out, to be paid prior to the devices' removal.

10. Exemptions from Service Charges (s93)(4); s94(4))

None of the service rates nor service charges made by the preceding clauses are made in respect of land owned by the Crown (as defined in sections 93(4) and 94(4) of the Act) if the Council does not supply the relevant services to that land.

11. Payment Options**(12.1) Due Dates (s120(5))**

- (a) All rates and charges (except the Volumetric Charge) are payable by:
 - (i) 3 instalments, the due date by which each instalment is to be paid is:
 - 1st Instalment – 31 August 2007
 - 2nd Instalment – 30 November 2007
 - 3rd Instalment – 28 February 2008.
- (b) The Volumetric Charge is due to be paid 30 days from the issue by the Council to the ratepayer of a notice specifying the amount of the Volumetric Charge payable.

12.2 Discount for Early Payment (s130)

A discount of 4.0% as specified in a rates notice, (excepting the Volumetric Charge) applies to the total current years' rates and charges, less pensioner remission, if the total rates (including any arrears) are paid by 31 August 2007.

12.3 Defaults and Penalties on Late Payments (s124, s126, s127, s128, s133)

- (1) If payment of rates and charges is not received by the due date, a penalty of 10% on the current outstanding balance will be due and payable. If payment, including penalty, is not received within a further 14 days, Council may refer the full year's debt to a debt collection agency.

- (2) By an absolute majority, the Council delegates to the General Manager the power to reduce or waive any penalty imposed, at the General Managers discretion.

12. Supplementary Rates (s89A & s92)

- (1) If a supplementary valuation is made of any land during the financial year ended 30 June 2008, the Council, by an absolute majority, delegates to the General Manager the power under s 92 of the Act to adjust the amount payable in respect of any or all rates for that land for that financial year, at the General Manager's discretion.
- (2) If the General Manager adjusts the amount payable under sub-clause (1), the amount shown as payable on the supplemental notice issued under s 92(2) is to be paid within 30 days of the date on which that supplemental notice is issued.

13. Fees and Charges

In accordance with s 205 of the Act the Council imposes the fees and charges set out in the *Annual Plan & Budget Estimates* headed *List of Fees and Charges* for the 2007/2008 financial year or as previously set be earlier Council resolutions. Fees may be varied during the year by a resolution of Council.

14. Remission of Rates and Charges (s 129)

Council, by an absolute majority, delegates to the General Manager the power to grant remissions under s129(3) where applications have been made identifying financial hardship.

Council, by an absolute majority, grants a 100 % general rate remission and a service charge rebate of 30% to religious, charitable, non profit community and non profit sporting organisations as detailed in the policy: Rate & Service Charge Remissions: Non-profit Community, Sporting & Religious Groups.

SUMMARY/PURPOSE

To consider the adoption of the *2007/08 Annual Budget Estimates & Fees and charges*.

BACKGROUND

The *Annual Budget Estimates* as presented seeks to satisfy the requirements of the *Local Government Act 1993 (as amended)*, the *Financial Management and Audit Act 1990* and accepted contemporary *Australian Accounting Standards*, in particular *AAS27*.

This Budget is a full accrual based document, which provides the community with a mechanism to assess the financial stewardship by Council of funds entrusted to it by the community.

DETAILS

The *2007/08 Annual Budget Estimates & Fees and charges* have been prepared in consultation with Council and staff through a series of workshops. Following the adoption of the Budget by absolute majority, arrangements will be made to raise and issue the rates and charges.

At the Council workshops, various rate changes were modelled to obtain sufficient revenue for Council to meet its objectives. The *Annual Budget Estimates* revenue projections contain the following changes:

- The general rate has reduced from 12.2950 cents in the dollar to 7.36450 cents in the dollar with the minimum charge increasing from \$182.70 to \$188.20.
- The sewerage charge has reduced from 8.9160 cents in the dollar to 7.041 cents in the dollar with the minimum charge increasing from \$381.60 to \$396.90.
- The Waste Utility charge has risen from \$45.85 to \$47.70 per property, with properties with land codes L3 (forest/bush) being exempt from the charge.
- The urban waste collection charge has risen from \$97.30 to \$101.20 per annum, per collection.
- The rural waste collection charge has risen from \$50.05 to \$52.05 per annum, per collection.
- The recycling collection charge has risen from \$21.30 to \$22.15.
- The minimum payment for water rates has risen from \$241.45 to \$251.10 and subsequent water usage charges over the initial 50kl limit have risen from 95 cents per kilolitre to 99 cents per kilolitre.
- The Rural Fire Levy has decreased from to 0.424500 cents to 0.265394 cents in the dollar of the AAV and the minimum charge has increased to \$31.00. This rate is struck to match the amount invoiced by the State.
- The Urban Fire Levy has decreased from 0.494100 cents to 0.421373 cents in the dollar of the AAV and the minimum charge has increased to \$31.00. This rate is struck to match the amount invoiced by the State.

STATUTORY IMPLICATIONS

The *Local Government Act 1993 (as amended)* specifically outlines the responsibility for Council in relation to the preparation, adoption and implementation of its *Annual Budget Estimates*.

Part 9 of the *Local Government Act 1993(as amended)* is applicable to Council's consideration of this report, as this section specifically deals with rating provisions. Due to the extent of the rating provisions included within *the Local Government Act 1993 (as amended)* it was considered inappropriate to include within the report specific extracts. Should any Councillors or members of the public wish to view the rating provisions referred to in the recommendations, arrangements can be made to provide them.

The *Fire Services Act 1979 (as amended)* effective from 1 July 2006, requires Council to charge leased or rented properties on Crown or local Council land the fire service contribution. Other changes involve the non exemption of charities and non profit organisations from the fire levy if such charities and non profit organisations are the owners of the property.

STRATEGIC IMPLICATIONS

To demonstrate continuous improvement in the delivery of quality administrative services to Council and the community, provide quality financial management and to collect revenue in a timely and cost efficient manner.

POLICY IMPLICATIONS

The change in rates, fees and charges have been structured to enable Council to maintain its revenue stream to provide for services, asset replacement and the creation of new assets.

FINANCIAL/RISK IMPLICATIONS

The *2007/2008 Budget Estimates* includes a small projected operating surplus of \$111,863. This small surplus is due largely to Council's recognition of changes to its infrastructure assets valuations and subsequent depreciation costs. This depreciation figure has increased by over \$500,000 from last year. However, the subsequent aim of the budget process to continue to achieve sufficient recurrent revenue to meet recurrent expenditure and capital replacement costs has resulted in a cash-flowed shortfall of \$2,450,585.

Over the coming year expenditure and revenues will be closely controlled with an aim of improving upon this position. To ensure long term sustainability of Council's operations it will be necessary to seek cost savings and additional revenue to ensure that future income surpluses are of a sufficient size to fund capital works required above the level of depreciation. A critical component will be a Statement of Financial Performance in surplus in order to cover asset replacement and repay debt.

The budget estimates plan a net reduction of \$166,631 in loan borrowings. This is consistent with Council's long term plan to reduce borrowings and then use the money otherwise going in loan repayments to fund capital works to deal with the projected peak in capital rehabilitations required.

Given projected asset replacements over the coming years to be identified in Council's proposed *Asset Management Plan* it is necessary to adhere to this debt reduction regime while building cash reserves. This will be difficult to achieve and will put further pressure on coming years' budgets. The creation of new assets will place additional pressure on Council's future maintenance budgets. In addition to the ongoing issues of roads, sewerage, water and waste and the traditional focus on sport, this Council has specifically targeted tourism, education and aged care. Meeting the continuing asset management challenge will ensure that the Circular Head community has properly maintained infrastructure suitable for its needs.

The underlying operating position is now such that Council is receiving sufficient recurrent income to match its recurrent expenditure. However, loan repayments and additional capital projects will require strict control over expenditure and maintaining revenues.

The yearly review of the current objectives contained within Council's *Strategic Plan* will need to be evaluated in line with the expected financial position.

Any significant rate rise may compromise a ratepayer's ability to cover existing commitments and result in business closure along with personal hardship. It is for this reason that the rate increase has been kept as low as possible without reducing Council's ability meet its obligations. The general rate increase of 3.0% compares with the current (March 2007) Consumer Price Index figure of Hobart's of 2.1%. For prudential reasons and also to underpin the estimated capital works it is recommended that Council adopt this estimate for the changes in rates.

Rates are expected to account for 50% of the coming year's revenue. Recurring Financial Grants are expected to provide \$3,170,649 thus making up 22% of the coming years income.

COMMENT

It is the aim of the budget to provide the necessary revenue source to maintain the current level of activity of the Council. The challenge for this year and future years' budgets is to maintain services and assets at current levels. This means that further efficiency gains and sources of increased revenues need to be sought during the year.

The challenge for Council will be to both reduce the level of debt and to build sufficient cash reserves into the future to meet the expected future capital required to replace infrastructure as it fails. Appendix A – *Annual Budget Estimates – Capital Works Expenditure* details the capital expenditure along with special projects included in the operating budget.

As highlighted in the last few budgets, future budgets are expected to become increasingly tighter. The proposed budget has confirmed this prediction. However, providing that grants revenue, at least, follows inflation and devolution of assets and statutory responsibility from State and Federal Governments is moderated, then this Council will be able to meet the sustainability challenge. To do this, Council will need to carefully consider its area of

activities, level of operation, maintenance of assets and the creation of new assets. Underlying this will be the continued search for improved efficiencies. Works Plus has demonstrated that a stable and dedicated workforce can achieve substantial productive increases.

It should be noted that depreciation expenses have increased by approximately 17.5% in order to give a clearer picture of financial performance. The condition assessment and subsequent revaluation of assets this year in line with accounting legislation will contribute to council's long term modelling due this year. A reassessment of strategies will also contribute to these long term projections.

The Local Government Association of Tasmania (LGAT) has released details of the 'Council Cost Index' with the comment that '*the index seeks to assist councils to more appropriately reflect the costs of council business and providing services to the community*'. This index for the 12 month period to December 2006 was 5.0%.

This figure, when considered in conjunction with enterprise bargaining increases in the vicinity of 4.0%, suggests an appropriate rate increase (to maintain service levels) within the range of 3.0 - 5.0% would be correct. However productivity improvements and significant cash reserves have enabled this Council to address short term initiatives which are aimed at long term programs. These initiatives relate specifically to aged care, education, tourism and recreation.

Revaluations of rateable land have occurred during 2006/2007. Council staff have reviewed the rating process for fairness and equity for the 2007/2008 year and onwards, in light of variations in the Assessed Annual Value (AAV). In conjunction with this process, officers have reviewed the charging mechanisms set for other Council rates and charges such as water, sewage and waste.

It is recommended that Council adopt the *2007/2008 Annual Plan & Budget Estimates and Rates Resolution*.

APPENDIX 2:

Port Latta Regional Landfill Facility

Disposal fees 2007/08 inclusive of GST (effective 1 August 2007)			
Item	06/07	07/08	Change
Administration			
Unscheduled opening of landfill up to 4 hours	\$475.00	\$494.00	4.0%
- for each hour after 4 hours	\$146.00	\$152.00	4.1%
Waste Disposal (\$/tonne) #			
*minimum disposal charge equivalent to 1 tonne for all deliveries, unless otherwise agreed.			
General waste (Council – CHC & WW only)	\$38.00	\$38.00	No change
General waste (all other users) (metal, plastic, household garbage, paper, brick, concrete, wood, sawdust etc)	\$57.00	\$60.00	5.3%
General – Mill wood waste (no larger than 50mm)	Nil	Nil	
General – clean soil, Level 1 (may include compliant pulp waste)	\$8.00 \$15.00 stockpile	\$8.50 \$16.00 stockpile	6.25% 6.7%
General– Bulky/Fibrous products (Wool, fibre, poppy husk)	\$423.00	\$423.00	No change
Hazardous - Contaminated Soil Level 2 (may include compliant pulp waste)	\$38.00	\$38.00	No change
Hazardous - Contaminated Soil Level 3 & 4 (Hydrocarbon only)	\$88.00	\$92.00	4.5%
Hazardous – Secure Cell ¹ Level 3/4 (fire wastes, chemical/pesticide/heavy metals, pulp Waste, spadeable sewage sludge)	\$165.00 (min)	\$165.00 (min)	No change
Hazardous – Clinical/Quarantine	Not accepted	Not accepted	
Hazardous – Solid, includes Asbestos content	\$65.00	\$68.00	4.6%
Liquid – any material not spadeable	Not accepted		
Other materials not listed	As determined by MIDS		
# All charges are subject to a Waste Disposal Levy from 1 September '07	\$2.00 per tonne		

White Hills Waste Transfer Station

	06/07	07/08	Change
Unit fee per coupon inc. GST	\$4.00	\$4.00	0%
Coupons redeemable			
Car Boot/Station Wagon*	1	1	0%
Ute/Small Trailer (level)*	3	3	0%
Large Trailer/1 Tonne Truck*	4	4	0%
Other Vehicles (per cubic m)*	4	4	0%
Car Bodies	4	4	0%
Fridges	3	3	0%
TYRES - Car	1	1	0%
- Light Truck	2	2	0%
- Truck	4	4	0%

¹ Any materials that must be disposed directly to the general waste cells and immediately covered.
Where materials are bulky (wood, fibrous etc) a bulking factor of 1.5-7 will apply as determined by MIDS

Cemeteries

All Sites	06/07	07/08	CHANGE
Single depth burial	\$1140.00	\$1186.00	4.0%
Double depth burial	\$1366.00	\$1420.00	4.0%
Second interment	\$1202.00	\$1250.00	4.0%
Child under 5 years	\$ 542.00	\$ 564.00	4.0%
Reservation	\$ 277.00	\$ 288.00	4.0%
Concrete over coffin	\$ 223.00	\$ 232.00	4.0%
Extra charge – weekends/public holidays	\$ 333.00	\$ 346.00	4.0%
Breaking of concrete on grave top	\$ 223.00	\$ 232.00	4.0%
Permission to construct brick grave including supervision	\$ 812.00	\$ 845.00	4.0%
Placement of ashes in grave	\$ 146.00	\$ 152.00	4.0%
Exhumation of body	\$1997.00	\$2077.00	4.0%
Re-interment (same or alternate grave)	\$1056.00	\$1098.00	4.0%
Record search fee per ½ hr	\$ 28.00	\$ 29.00	4.0%

Circular Head Lawn Cemetery Only	06/07	07/08	CHANGE
Niche wall interment	\$308.00	\$320.00	3.9%
Niche wall reservation	\$146.00	\$152.00	4.1%

Public Health Act 1997

Places of Assembly	06/07	07/08	Change
Application for licence	\$60.00	\$63.00	5.0%
Grant or refuse licence	\$60.00	\$63.00	5.0%
Registration of premises			
Application to register premises	\$25.00	\$26.00	4.0%
Renewal of registration of premises	\$25.00	\$26.00	4.0%
Public health risk activities			
Application for licence	\$20.00	\$21.00	5.0%
Renewal of licence	\$20.00	\$21.00	5.0%
Systems for air and water			
Application to register regulated system	\$60.00	\$63.00	5.0%
Renewal of registration	\$60.00	\$63.00	5.0%
Water			
Application for registration as a private water supplier	\$18.00	\$19.00	5.6%

Water

Water consumption	06/07	07/08	Change
User pays (domestic charge)	\$0.95	\$0.99	4.2%
Filling station consumption (per kl)	\$1.18	\$1.18	0.0%

Food Premises

Food premises report	\$60.00/h, Minimum \$150.00	New
Food premises Verification Analysis	\$60.00/h, Minimum \$150.00	New

Building

Permit Authority Fees	06/07	07/08 <i>See Below</i>	Change
Building Permit <ul style="list-style-type: none"> ▪ Class 10a ▪ Class 1 and Class 2-9 < 500m² ▪ Class 2-9 > 500m² ▪ Class 10b (Non-roofed windmill, mast, antenna, flagpole or the like) <p style="margin-left: 20px;">Note: Required for normal approval process</p>	\$50.00 \$75.00 \$100.00 0.05% of estimated cost of building work – min \$100, max \$5,000		
Certificate of Completion	\$45.00		
Temporary Occupancy Permit	\$100.00		
Building Certificate	\$100.00		
Tasmanian Building & Construction Industry Training Board Levy	0.2% (of cost of building work)		
Building Permit Levy	0.1% (of cost of building work)		
Permit to Proceed, or Permit of Substantial Compliance <ul style="list-style-type: none"> ▪ Class 10a ▪ Class 1 and Class 2-9 < 500m² ▪ Class 2-9 > 500m² ▪ Class 10b (Non-roofed windmill, mast, antenna, flagpole or the like) <p style="margin-left: 20px;">Note: Required for works commenced without Building Permit.</p>	\$75.00 \$115.00 \$150.00 0.075% of estimated cost of building work – min \$150.00, max \$7,500.00		
Copy of planning scheme ordinance	\$72.00		
Plan search fee (copy fee extra)	\$25.00		
Inspection of services termination for demolition work	\$120.00		
Food Premises report	\$60.00 per hour, Minimum \$150.00		
Food Premises Verification Analysis	\$60.00 per hour Minimum \$150.00		
Building Permit Authority Fees		2007 / 2008	
Building Permit <ul style="list-style-type: none"> ▪ Class 10a 		\$50.00	

▪ Class 1 and Class 2-9 < 500m ²	\$75.00
▪ Class 2-9 > 500m ²	\$100.00
▪ Class 10b	0.05% of estimated cost of building work – min \$50, max \$5,000
Certificate of Completion	\$45.00
Temporary Occupancy Permit	\$100.00
Building Certificate	\$100.00
Tasmanian Building & Construction Industry Training Board Levy	0.2% (of cost of building work)
Building Permit Levy	0.1% (of cost of building work)
Permit to Proceed (for illegal works)	Building Permit fee <u>plus</u> 50%
Permit of Substantial Compliance (for advanced illegal works)	Building Permit fee <u>plus</u> 100%
Copy of Owner Builder Guidelines	\$30.00
Plan search fee	\$25.00
Inspection of services termination for demolition work	\$120.00

Planning Services

Application for Planning Permit		Fee \$ exc. GST	
	06/07	07/08	Change
Proposal up to \$100,000	\$140.00 + \$3.00 per \$1,000 total cost of development	\$140.00 + \$3.00 per \$1,000 total cost of proposal	0.00%
Level 2 activities under Environmental Management & Pollution Control Act 1994 (EMPCA) and Major Infrastructure Development Approvals Act 1999 (MIDAA) where the development cost is less than \$100,000	\$455.00 + \$3.00 per \$1,000.00 total cost of development + all costs of external consultants used for assessment of components of development + 0.025% of total proposal cost where assessment under EMPCA or MIDAA is required	\$455.00 + \$3.00 per \$1,000.00 total cost of proposal + all costs of external consultants used for assessment of components of proposal + 0.025% of total proposal cost where assessment under EMPCA or MIDAA is required	0.00%
Proposal \$100,000 - \$500,000	\$455.00 + \$1.70 per \$1,000.00 total cost of development + all costs of external consultants used for assessment of components of development + 0.025% of total proposal cost where assessment under EMPCA or MIDAA is required	\$455.00 + \$1.70 per \$1,000.00 total cost of proposal + all costs of external consultants used for assessment of components of proposal + 0.025% of total proposal cost where assessment under EMPCA or MIDAA is required	0.00%
Proposal over \$500,000	\$1,380.00 + 0.1% of project value	\$1,380.00 + 0.1% of project value	0.00%

	over \$500,000.00 + all costs of external consultants used for assessment of components of development + 0.025% of total proposal cost where assessment under EMPCA or MIDAA is required	over \$500,000.00 + all costs of external consultants used for assessment of components of proposal + 0.025% of total proposal cost where assessment under EMPCA or MIDAA is required	
Public Notification for Applications	\$240.00	\$250.00	4.2%
Surcharge where development has been commenced or completed prior to the application being lodged and given approval	Total Application Fee applicable 50% where commenced; or 100% where completed	Total Application Fee applicable 50% where commenced; or 100% where completed	
Amended Application, where after the application will be readvertised	\$270.00	\$140.00 + notification costs (if applicable)	-193.00%
To amend an existing planning permit	\$140.00 + notification cost	\$140.00 + notification costs (if applicable)	0.00%
Subdivision Infrastructure Inspection (per inspection)	\$106.00	N/A	N/A
Planning Compliance Cert	\$100.00	N/A	N/A

Subdivision

	06/07	07/08	Change
Subdivision	\$350.00 + \$30.00 per lot + \$240.00 public notification cost	\$350.00 + \$30.00 per lot + notification cost	0.00%
Subdivision which includes construction of a public infrastructure (including roads, stormwater, water & sewerage)	\$350.00 + \$30.00 per lot + \$410.00 for first 100 lineal metres or part thereof per infrastructure type + \$50.00 for each 100 lineal metres or part thereof in excess of 100 metres + \$240.00 public notification cost	N/A	N/A
Subdivision Infrastructure inspection	\$110.00 per hour (or part thereof) with minimum of \$110.00 per inspection	\$110.00 per hour (or part thereof) with minimum of \$110.00 per inspection	0.00%

Sealing of Final Plans	\$65.00 + \$520.00 sealing bond to be drawn on where further documentation or follow up inspections are required in order to gain compliance with the permit conditions. The amount to be drawn being based on \$40.00 per hour of administration staff and \$50.00 per hour for technical staff	\$65.00 + \$520.00 sealing bond to be drawn on where further documentation or follow up inspections are required in order to gain compliance with the permit conditions. The amount to be drawn being based on \$40.00 per hour of administration staff and \$50.00 per hour for technical staff	0.00%
Application to Amend Sealed Plan	\$210.00 + \$10.00 per lot on sealed Plan + Costs of notification	\$210.00 + \$10.00 per lot on sealed Plan + notification costs	0.00%
Consideration of a Strata Plan for existing units	\$120.00 per strata lot/unit + \$240.00 public notification cost + \$65.00 sealing fee	\$120.00 per strata lot/unit + notification costs + \$65.00 sealing fee	0.00%
Consideration of a Stratum Plan for staged or community development schemes	\$110.00 per strata lot/unit + relevant application for planning permit fee + \$65.00 sealing fee	\$120.00 per strata lot/unit + relevant application for planning permit fee + \$65.00 sealing fee	9.09%
Consideration of amendment to Strata Plan	\$65.00 per strata lot/unit + \$65.00 sealing fee	\$65.00 per strata lot/unit + \$65.00 sealing fee	0.00%
Adhesion Order making of or discharge of where not part of another application for a discretionary permit	\$290.00 + \$240.00 public notification cost + Water disconnection cost where necessary	\$290.00 + public notification costs + Water disconnection cost where necessary	0.00%
On-Site Wastewater Disposal: for subdivision	\$185.00 for first 2 lots + \$20.00 for each additional lot over 2	\$185.00 for first 2 lots + \$20.00 for each additional lot over 2	0.00%

Requests to amend planning scheme

	06/07	07/08	Change
MINOR REZONING and/or multiple Ordinance amendments	\$1,700.00 + public notification costs + Resource Planning and Development Commission fee + all costs of external consultants used for assessment and preparation of supporting documentation	\$1,770.00 + public notification costs + Resource Planning and Development Commission fee + all costs of external consultants used for assessment and preparation of supporting documentation	4.1%
MAJOR REZONING and/or multiple Ordinance amendments	\$2,815.00 + public notification costs + Resource Planning and Development Commission fee + all costs of external consultants used for assessment and preparation of supporting documentation + proponent to pay all reasonable costs in excess of \$2,650.00	\$2,925.00 + public notification costs + Resource Planning and Development Commission fee + all costs of external consultants used for assessment and preparation of supporting documentation + proponent to pay all reasonable costs in excess of \$2,650.00	3.9%
COMBINED (S43A) Development Application & Scheme Amendment	\$2,815.00 + Relevant application for planning permit fee + public notification costs + Resource Planning and Development Commission fee + all costs of external consultants used for assessment of components of development + proponent to pay all reasonable costs in excess of \$2,650.00	\$2,925.00 + Relevant application for planning permit fee + public notification costs + Resource Planning and Development Commission fee + all costs of external consultants used for assessment of components of development + proponent to pay all reasonable costs in excess of \$2,650.00	3.9%

Miscellaneous charges

	06/07	07/08	Change
Sealing of document not required to be sealed as part of a planning or subdivision permit	\$120.00	\$125.00	4.2%
Part 5 Agreement Dealings	\$110.00 per dealing + associated Title Office costs	\$115.00 per dealing + associated costs	4.5%
Access sight distance assessment	\$204.00 inc GST	\$215.00 inc GST	5.4%
Council Reticulated Service Location	\$50.00 for first hour + \$40.00 per additional hour + GST	\$50.00 for first hour + \$40.00 per additional hour + GST	Nil
Statutory or land use planning information (from 1 July 2006) [#]	\$60 + time	\$40 per hour admin staff \$50 per hour technical staff \$105 per hour professional staff	Nil
Zoning Certificate (Once counter computer provided) [#]	\$5.00 Normally waived unless excessively used by organisations or individuals	\$5.00 Normally waived unless excessively used by organisations or individuals	Nil
Planning Compliance Certificate (From August 2006) [#]	\$60.00 + time: \$40.00 per hour administrative staff \$50.00 per hour technical staff \$105.00 per hour professional staff	\$60.00 + time: \$40.00 per hour administrative staff \$50.00 per hour technical staff \$105.00 per hour professional staff	Nil
Provision of new rural addressing number	\$56.00	\$60.00	7.1%

[#] Fees apply in cases of recurrent enquiry, and /or where alternative means are available for sourcing the information freely or through statutory searches.

Food Act 2003 (Food Business Registrations)

Class of Food Business	06/07	07/08	Change
Selling	Fee inc. GST	Fee inc. GST	
Display for sale of potentially hazardous food (no preparation or processing).	\$44.00	\$46.00	4.5%
Processing and packaging for Distribution			
Potentially hazardous food	\$110.00	\$115.00	4.5%
Non-potentially hazardous food	\$44.00	\$46.00	4.5%
Preparation and sale direct to the public			
Preparation and handling of potentially hazardous foods for sale direct to the public	\$88.00	\$92.00	4.5%
Bed & Breakfast Accommodation or Tourist Activity (providing food)	\$22.00	\$23.00	4.5%
Bed & Breakfast or Tourist Activity (preparing and cooking food) for less than 15 guests	\$44.00	\$46.00	4.5%
Intermittently operated canteen or the like preparing potentially hazardous food	\$44.00	\$46.00	4.5%
Intermittently operated eating house preparing potentially hazardous food	\$44.00	\$46.00	4.5%
Re-heating of commercially pre-prepared food products or serving of commercially pre-prepared food products	\$22.00	\$23.00	4.5%
Events			
One-off events to which 'Food Business Registration' applies	\$22.00	\$23.00	4.5%
Sale of food at a fundraising event	No fee	No fee	No Change
Miscellaneous			
Food business that does not fit into one of the above classes	\$44.00	\$46.00	4.5%
Cake decoration (home occupation scale)	\$22.00	\$23.00	4.5%

Notes & Conditions:

- The term 'sell' is defined in the *Food Act 2003*
- The *Food Act 2003* sets out the type of businesses required to be registered. This fee schedule aims to provide a degree of parity between the scale and risk of food businesses
- The determination for the level of fee shall be at the discretion of the General Manager or as delegated. A food business may present a case as to why a lower class of registration fee should apply. Where there is more than one distinct type of food production and production area, a combination of fees may be applied
- Potentially Hazardous food has the same meaning assigned to it in the *Food Safety Standards* (Chapter 3 of the *Australia New Zealand Food Standards Code*).

Plumbing

	06/07	07/08 <i>SEE BELOW</i>	Change
Plumbing Permit			
▪ Domestic	\$45.00 + \$5.00 per fixture (ie wc, shower, hand basin, etc)		
▪ Other (no fire systems)	\$90.00 + \$5.00 per fixture		
▪ Other (including fire services)	\$180.00 + \$5.00 per fixture		
Special Plumbing Permit² - Onsite Wastewater Management Systems			
▪ Daily flow up to 1200L ³	\$105.00		
▪ Daily flow 1200 to 2000L	\$150.00		
▪ Daily flow >2000L	\$150.00 + \$75.00 per 1000L daily flow or part thereof.		
Site assessment for on-site wastewater management suitability Assessment is limited in scope and does not meet all criteria of AS1547:2000	\$210.00		
Special Plumbing Permit			
▪ Trade waste	\$115.00		
▪ Backflow prevention device	\$80.00		
▪ Other	\$90.00		
Variation of plumbing or special plumbing permit			
Minor variation	No fee where variations are of a minor administrative nature not requiring reassessment of technical information		
Major variation	50% of new application fee where variations involve a reassessment of technical information, and substantial amendment of conditions		

Plumbing Permit Authority Fees	
Plumbing Permit	
▪ Domestic (inc. stormwater)	\$20 + \$8 per fixture
▪ Non-domestic (inc. stormwater)	\$40 + \$10 per fixture
▪ Stormwater	\$10
Special Plumbing Permit	
▪ Onsite wastewater disposal system	\$55 per 1000L daily flow or part thereof (min. \$110)

² Where relevant applications are not accompanied by supporting information certified by a person with prescribed qualifications and accreditation, the additional fee for on-site wastewater management suitability site assessment will apply

³ Flow figures are daily average per AS1547:2000. For the purpose of determining fees, it is assumed that each bedroom generates 300L/day

<ul style="list-style-type: none"> ▪ Trade waste ▪ Backflow prevention device 	\$120 \$80	
Site assessment for on-site wastewater management suitability	\$220	(Assessment is limited in scope and does not meet all criteria of AS1547:2000)
Variation of plumbing or special plumbing permit		
<ul style="list-style-type: none"> ▪ Minor variation ▪ Major variation 	No fee 50% of new application fee	(Administrative/non-technical nature) (Reassessment of technical information)
<p>1. Where relevant applications are not accompanied by supporting information certified by a person with prescribed qualifications and accreditation, the additional fee for on-site wastewater management suitability will apply</p> <p>2. Flow figures are daily average per AS1547:2000. For the purpose of determining fees, it is assumed that each bedroom generates 300L/day.</p>		

Swimming Pool

Single entry tickets	06/07	07/08	Change
Toddler (under 5 yrs)	\$1.50	\$1.50	No Change
Child (5 yrs +)	\$4.00	\$4.00	No Change
Adult (16 yrs +)	\$5.00	\$5.00	No Change
Pensioner (Pensioner Concession Card)	\$4.00	\$4.00	No Change
Family	\$15.00	\$15.00	No Change
Spectator	Gold coin donation	Gold coin donation	No Change
Season tickets (Half year)			
Child	\$65.00	\$70.00	7.7%
Adult	\$80.00	\$85.00	6.3%
Pensioner	\$70.00	\$75.00	7.1%
Family	\$140.00	\$145.00	3.6%
Season tickets (Full year)			
Child	\$110.00	\$115.00	4.5%
Adult	\$150.00	\$155.00	3.3%
Pensioner	\$120.00	\$125.00	4.2%
Family	\$270.00	\$280.00	3.7%
Pool hire			
Regular hire per hour	\$36.00	\$37.00	2.8%
Casual hire per hour	\$60.00	\$62.00	3.3%
School Hire Fee (per hour)		\$25.00	New Fee
Carnivals (including championships)	\$135.00	\$140.00	3.7%
Carnival – weekends/public holidays	\$270.00	\$280.00	3.7%
Swimming club per year	\$550.00	\$572.00	4.0%

Environmental Management & Pollution Control Act 1998

	06/07	07/08	Change
Issue of environmental protection notice per hour	\$70.00	\$75.00	7.1%

Other Miscellaneous Charges

Certificates	06/07	07/08	Change
Rates certificate – Section 132	\$36.30	\$37.50	3.3%
Rates certificate – Section 337	\$160.33	\$165.62	3.3%
Photocopying			
A4 single side	\$0.40	\$0.50	25%
A4 double sided	\$0.50	\$0.60	20%
A3 single side	\$0.60	\$0.70	16.7%
A3 double sided	\$0.80	\$0.90	12.5%
Major task – per operator hour	\$23.40	\$25.00	6.8%
Laminating			
A4 portrait/landscape	\$4.00	\$4.20	5.0%
A3 portrait/landscape	\$6.70	\$7.00	4.5%
A2 portrait/landscape	\$16.30	\$17.00	4.29%
A1 portrait/landscape	\$16.30	\$17.00	4.29%
Room hire			
Council chambers (per 3 hr session)	\$69.00	\$72.00	4.3%
Meeting room (per 3 hr session)	\$69.00	\$72.00	4.3%
Equipment hire (per 3 hr session)	\$26.80	\$28.00	4.5%
Kitchen hire (per session)	\$6.90	\$7.50	8.7%
Light tokens – stadium (per token)	\$5.20	\$5.40	3.8%
Light tokens – squash (per token)	\$2.10	\$2.20	4.8%
Truckwash keys	\$33.00	\$33.00	No Change
Facsimile charges			
First page fax	\$6.00	\$6.20	3.3%
Each subsequent page	\$1.40	\$1.45	3.6%

Animal Control		
Particulars	07 / 08	Change
Registration fee for each male or female dog, when paid-		
(a) by 31 July 2007	\$49.00	+ \$1.00
(b) after 31 July 2007	\$64.00	+ \$1.00
Registration fee on production of evidence-		
▪ for each working dog		
▪ for each pure-bred dog referred to in section 16(1)(c) (ii); or		
▪ for each greyhound referred to in section 16(1)(c) (iii).		
When Paid -		
(a) by 31 July 2007	\$23.00	Nil
(b) after 31 July 2007	\$35.00	+ \$1.00
Registration fees for dog owned by pensioner (one dog only), when paid-		
(a) by 31 July 2007	\$11.00	Nil
(b) after 31 July 2007	\$14.00	Nil
Registration fee for each sterilised dog, when paid -		
(a) by 31 July 2007	\$11.00	Nil
(b) after 31 July 2007	\$14.00	Nil
Fee for inspection of register-		
(a) per 15min segment or part thereof, or	\$10.00	Nil
(b) Per record	\$4.00	Nil
Replacement of registration disc (*includes GST)	\$4.00	Nil
Dog Release Fees -		
(a) For first seizure of any dog	\$19.00	+ \$1.00
(b) For second	\$31.00	+ \$1.00
(c) For third and subsequent seizures	\$60.00	New Fee
Pound maintenance on a daily basis for each dog	\$14.00	Nil
Nuisance Complaints (Statutory Fee)	\$10.00	New Fee
Hunting Packs per dog (minimum 5 dogs)	\$11.00	+ \$3.00
Application for a kennel licence -		
(a) For 3 up to 5 dogs	\$51.00	+ \$1.00
(b) For 6 or more dogs	\$81.00	+ \$2.00
Renewal of kennel licence	\$32.00	+ \$1.00
Appeal in respect of kennel licence	\$32.00	+ \$1.00
<ol style="list-style-type: none"> 1. When a dog is registered within 31 days of purchase (proof of purchase must be provided), the discount registration fee shall apply. 2. A certificate of sterilisation must be produced for any recently sterilised dog before the reduced fee can be applied. 3. Dogs owned/used by the disabled are free of any registration fee. 		