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Council Office
33 Goldie Street
(PO Box 348)
SMITHTON TAS 7330

Business Hours
Monday – Friday
8.15am – 5.00pm
(Excluding Public Holidays)

<table>
<thead>
<tr>
<th>Telephone:</th>
<th>03 6452 4800</th>
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<tr>
<td>Facsimile:</td>
<td>03 6452 4861</td>
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<tr>
<td>Email:</td>
<td><a href="mailto:council@circularhead.tas.gov.au">council@circularhead.tas.gov.au</a></td>
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<tr>
<td>Website:</td>
<td><a href="http://www.circularhead.tas.gov.au">www.circularhead.tas.gov.au</a></td>
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<td>ABN:</td>
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WELCOME TO CIRCULAR HEAD

Population: 8,291
Area: 4,917km²
Climate: Cool Temperature
Mean January Temperature: 11°C - 21°C
Mean January Rainfall: 50mm
Mean July Temperature: 5°C - 13°C
Mean July Rainfall: 139mm

Circular Head municipality is located in far north-west Tasmania. At 4917km², it is one of the largest municipal areas in Tasmania. The Council itself was incorporated in 1908 and serves a population just over 8,000 people.

Circular Head gained its name from the 152m-high formation commonly known as "the Nut" in Stanley, the solidified lava lake of a long extinct volcano. The formation was sighted by Bass & Flinders on their historic circumnavigation of the state Tasmania in 1798.

Circular Head is rich in natural resources with agriculture, commercial fishing, aquaculture and forestry contributing to a solid economy.

Circular Head has approximately 33% of Tasmania’s dairy farms, while vegetable processing and milk product manufacturing are also major employers.

Magnetite concentrate from the Savage River Mine on Tasmania’s West Coast is pumped through an 85km pipeline to Port Latta, where it is pelletised and shipped to domestic and overseas customers.

Circular Head has the infrastructure required to support business that you would expect in a progressive municipality. We have high quality telecommunications, well-maintained roads and bridges and, with many of our industries exporting internationally, we have excellent road access to sea and airports in Burnie, Devonport, Launceston and Hobart.

Whether you are a long-term visitor or looking to move permanently to Circular Head you’ll find beautiful scenery, a diverse range of sporting and cultural activities, a caring community and an opportunity to maintain family values and friendships. Many people choose to move to Circular Head for the lifestyle and new residents find they quickly become a part of a close-knit and strong community.
The Township of Arthur River is located where the mouth of the tannin-coloured river of the same name opens into the tumultuous Southern Ocean, and is a popular shack site and recreation area.

Arthur River has some beautiful coastal scenery, fine ocean beaches and good fishing, along with picnic spots and camping grounds. The road to Arthur River was only sealed in 2003. The rock pool at West Point, pictured left, is a great snorkelling spot, especially in summer, and our western coastline provides some great surfing.

The Arthur Pieman Conservation Area (APCA) pictured right, is renowned for its beauty, with its relatively remote location adding to the area’s appeal.

The mostly unsealed Western Explorer Road begins south of Arthur River and snakes its way to the small tourism town of Corinna on the Pieman River. From there, a barge takes vehicles across the Pieman River to Tasmania’s West Coast and beyond.

The settlement of Marrawah has rich undulating farmlands and is a prime beef cattle and dairying area. To the north much of the area along the Welcome and Montagu Rivers is swampy and to the south the farmlands give way to coastal heath plains which extend through the APCA to the Pieman River.
SMITHTON

With some 3,500 residents, Smithton is the largest town and the administrative centre of Circular Head. Smithton is situated on the Duck River, named for the wild ducks that frequent its banks.

Smithton has many fine sporting facilities including a modern state of the art Community Recreation Centre and an Astroturf hockey field which caters for local, state and national competitions. The town also has a number of indoor and outdoor sporting facilities catering for many social and competitive sports including basketball, netball, squash, cricket and volleyball, to name a few. Other activities available include a golf course, bowls, polocrosse, pony club and a skate park.

Smithton is the headquarters for S.E.S., Ambulance, Police and Fire Brigade services and has a permanently staffed Medical Centre offering regular GP services. Fully qualified physiotherapists, dentists, massage therapists and other specialist services are also available. A state-of-the-art hydrotherapy pool is available to persons undertaking rehabilitation from injury or other physical conditions.

Smithton District Hospital provides the Smithton Community with 16 acute care beds, an Accident and Emergency Service and Visiting Services such as Radiology, Diabetic Clinic, Obstetric Services and Continence Services. Emmerton Park is an aged care facility based in Smithton that holds 61 beds. A range of community services are also provided from the hospital including Community Nursing, Home Help/Personal Care and Home Maintenance.
STANLEY

The historic township of Stanley is situated on an isthmus which juts out into Bass Strait. Stanley is nestled around the base of the Nut, the solidified lava lake of a long-extinct volcano.

The Nut’s summit can be accessed by a five minute chair lift ride or a short, steep walk. The summit provides spectacular 360° views of Bass Strait, offshore islands and Circular Head municipality.

Migratory Shearwaters nest on the Nut and from Stanley wharf visitors can take a boat tour to view up to 200 Australian Fur Seals which congregate at Bull Rock. Little Penguins can also be seen coming ashore at Stanley and at other coastal locations in Circular Head.

Stanley was the base for Van Diemen’s Land Company operations in the region. The VDL Co. itself began in 1825 by Royal Charter under King George IV, who granted the company rights to a huge tract of unsettled land in north-west Tasmania.

Highfield Historic Site was developed from the mid-1800s as part of the VDL Co. settlement, and is well-worth a visit.

The Stanley wharf is a popular fishing spot for locals and the town boasts a 9 hole golf course with excellent views of the Nut.

TOURIST INFORMATION

The Stanley Visitor Centre is part of the Tasmanian Visitor Information Network. Located at 45 Main Road, Stanley, the Centre offers information on attractions and accommodation in north-west Tasmania, as well as the rest of the state.

The centre’s website is www.stanley.com.au or phone: 03 6458 1330
OUR COUNCIL

COUNCIL MEETINGS

Ordinary Council meetings are usually held every third Thursday of each month commencing at 6.00pm at the Council Chambers Level 1, 33 Goldie Street, Smithton. Special Meetings are held as required. Meeting dates are advertised in The Advocate Newspaper and on the Council’s website www.circularhead.tas.gov.au. Agendas are available for inspection Mondays prior to the meeting.

The public is welcome to attend these meetings.

Public question time is open to anyone wishing to ask up to two questions of council. During the meeting, this is usually around 6.15pm and then again towards the end of the meeting.

YOUR ELECTED COUNCILLORS

Circular Head Council has nine Councillors, elected by the community each for a term of four years. The next Local Government Election will be held in October 2018, with Mayor, Deputy Mayor and all Councillor Positions vacant. The Mayor and Deputy Mayor are elected by the community.

Mayor Daryl Quilliam JP is married to Bev and works as an agricultural field representative. Daryl has been a member of Council for a total of 28 years and holding the position of Mayor since 2007. Daryl is currently a Council representative on the Cradle Coast Authority Representatives Committee, Hunter Island Advisory Group, Circular Head Emergency Planning Committee, the Tasmania/Australia Day Awards Working Party, the Community Events (Australia Day) Committee, Recreation Advisory Committee and Arthur Pieman Conservation Area Off-Road Vehicle Consultative Committee. Daryl has also been appointed to the position of Vice President of Local Government Association of Tasmania, and is a member of the General Management Committee for LGAT, a board member of AgriTas College and the Chairperson of Rural Health Tasmania.

Deputy Mayor Jan Bishop is married to Rodney and is involved with their family farm, and the Irishtown Community Centre. Jan was elected to Council in 2011, and elected as Deputy Mayor in 2014. Jan is Council representative on the Circular Head Education and Training Consultative Committee, TasWater Representatives’ Committee, Service Providers Access Network (SPAN), Cradle Coast Authority Representatives’ Committee, the Stanley Town Hall Committee, the Tasmania/Australia Day Awards Working Party, and a representative for the Local Government Association of Tasmania. She is also a Soroptimist member.
Councillor Norman Berechree is a fourth generation Circular Head resident, is married to Rachael and is employed with Britton Timbers. Norman was elected to Council in 2014. Norman is Council representative on the Northern Area Management Committee, the Smithton High School Council, and the Community Road Safety Partnership (CRSP). Norman and is actively involved in the community, being involved in children/youth work for 18 years, and a volunteer firefighter for 17 years.

Councillor Betty Kay is married to Mervyn and is owner/manager of her own real estate business. Betty was elected to Council in 2011. Betty is Council representative on the Tasmania/Australia Day Awards Working Party and the Circular Head Tourism Association.

Councillor John Oldaker is married to Beth and operates a dairy farm at Togari. John was elected to Council in 1999 and held the position of Deputy Mayor for the period 2011-2014. John is a Council representative on the Western Area Management Committee, the Chairperson of the Circular Head Emergency Planning Committee, and the Circular Head Senior Citizens Centre Committee. John is also Vice President of the TFGA Circular Head Branch.

Councillor Ashley Popowski is married to Sue and is a retired telecommunications technical officer and Area Manager. Ashley was elected to Council in 2011. Ashley is Council representative on the Circular Head Heritage Centre Committee, the Central Outdoor Area Management Committee, Circular Head Community and Recreation Centre Management Committee, the Circular Head Recreation Advisory Committee, the Circular Head Landcare Group, and Emmerton Park Incorporated. Ashley is also the Chairperson of the Arthur Pieman Conservation Area Management Committee.
Councillor Nakore Popowski was born and raised in Circular Head, and has been employed at the Circular Head Christian School since 2012. Nakore was elected to Council in 2014. Nakore is Council representative on the Community Road Safety Partnership group (CRSP), Community Events Committee, Health & Welfare Reference Group, and the Circular Head Youth Leaders (CHYL). Nakore is also interested in social events and groups - including her local church, and a variety of sports including hockey in the local women’s competition, where she also holds the position of team secretary.

Councillor Trevor Spinks is married to Marian and is retired. He was elected as a Councillor in 2007 and held the position of Deputy Mayor for the period 2009-2011. Trevor is a current Council representative of the Health and Welfare Reference Group, the Tasmania/Australia Day Awards Working Party, is Chairman of the Circular Head Boat Ramps Advisory Committee and a member of the Emmerton Park Board. Trevor is also an independent representative on the Rural Clinical School Community Advisory Board.

Councillor David Woodward is married to Heather and works in a rural supply retail outlet. David was elected to Council for the term 2007-2014, and re-elected to fill the vacancy following the resignation of Cr Rodney Hardy in 2015. David is Council representative on the Circular Head Recreation Advisory Committee, the Smithton Primary School Council and the Circular Head Weeds Strategy Group.
COMMUNITY SMALL GRANTS SCHEME

Circular Head Council considers requests for grants from community groups and organisations for projects, activities, specialist scholarships and training programs that contribute to the development and promotion of the community within the Circular Head municipality.

Applications are advertised in local newspapers twice annually – Round One opens in March and Round Two in October. Applicants are notified of the outcome of their application following Council’s decision.

COUNCIL ADVERTISING

Circular Head Council advertises through daily regional paper "The Advocate" in the Local Government Section of the Classified Advertisements. It also advertises in the Public Notices section of weekly local paper "The Circular Head Chronicle". All advertising is placed on Council’s website at www.circularhead.tas.gov.au

JUSTICES OF THE PEACE

Contact details for Justices of the Peace residing in the municipality are available from Council’s Reception Desk or by calling 6452 4800 or on the Justice Department website www.justice.tas.gov.au
REVENUE

Payments

Rates notices are issued in July of each financial year. Council offers a 4% discount for rates paid in full from the date of issue until the 31st August of the same year. Ratepayers also have the choice to elect to pay by three instalments.

Where ratepayers are unable to meet a payment date, consideration will be given to a special arrangement. Contact Council for further detail on (03) 6452 4800.

Council offers a variety of payment options:

- In person at the Council Office, 33 Goldie Street, Smithton
- By telephone on (03) 6452 4800, using Visa or MasterCard; Please have your credit card details and rates notice ready when calling
- By mail to PO Box 348 SMITHTON TASMANIA 7330
- By Direct Debit. Contact Circular Head Council’s Revenue Officer for an application form
- By B-pay. Details are available on your rates notices

Where rates are unpaid and an arrangement has not been entered into, legal proceedings may be commenced in accordance with Council’s Credit Management Policy. Such proceedings may lead to the defaulting ratepayer incurring substantial costs.

Pensioner Rate Remission

Through Council, the State Government gives pensioner rates remission to all eligible pensioners. Pensioners with a pension concession card, a health care card or a Department of Veterans’ Affairs Pensioner Concession Card including Gold Cards for Widows and TPI may be eligible.

The pensioner must own and occupy the house as their principal place of residence as at the 1 July in the financial year the rates are struck to qualify for the remission. The pension card must have also been granted by that date. Remissions are determined on a case by case basis.

Please contact the Revenue Officer on 6452 4800 to check your eligibility.

Water Rates

All Water and Sewerage Rating including metre readings are controlled by TasWater.

Contact 136 992 for further information.
ANIMAL CONTROL

The state *Dog Control Act 2000* (the *Act*) sets out requirements for responsible dog ownership. Council is responsible to implement these controls.

Once a dog is 6 months old it must be registered with the Council in which it lives. If you move into the region of Circular Head you will need to register your dog. Dog registrations must be renewed annually and Council must be notified of any change of details. One of the key benefits of dog registration is that it allows missing dogs to be quickly re-united with their owner.

State law creates responsibilities for dog owners including the following:

- Dogs in public areas (for example roads, footpaths, parks) must be on a lead of two metres or less (unless at an area is signed for exercise of dogs off lead);
- You must clean up after your dog by removing any dog droppings in a public place;
- Control barking so there is no nuisance through excessive noise;
- If you have more than 2 dogs, you will need a Licence to Keep Several Dogs;
- Your dog must not threaten or attack people or other animals.

These obligations are in the interest of providing a safe and pleasant environment for dog and non-dog owners alike. Penalties can be applied, but education and cooperation is encouraged as a first step. More serious matters such as attacking dogs, dangerous dogs or restricted breeds have greater responsibilities.

Cats: The state government has introduced requirements for breeding and owning cats, Council does not have a role in cat control.

Council doesn’t have a role in the control of wildlife. Where stock are found wandering on roads Council can assist the Police in making roads safe by impounding the stock where an owner cannot be identified.


CAT CONTROL

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CEMETERIES
Circular Head Council manages five cemeteries within the Circular Head area. These are:

- Circular Head Lawn Cemetery, Bass Highway, West of Stanley junction
- Smithton Public Cemetery, 20 John Street, Smithton
- Irishtown Cemetery, Irishtown Road, Irishtown
- Stanley Burial Ground, Browns Road, Stanley
- Rocky Cape Cemetery

Circular Head Lawn Cemetery also has a 2 Niche Walls for interment of ashes.

The Stanley Burial Ground, Smithton Public & Rocky Cape Cemeteries are closed except for existing reservations. The Circular Head Lawn Cemetery and Irishtown Cemetery are open.

Circular Head Council allows placement of ashes into existing graves at any of the cemeteries under their control.

Other cemeteries exist within Circular Head that are managed by churches or private bodies and Council does not hold records for these. Contact details for these cemeteries can be obtained from the available from Council on (03) 6452 4800.

Plaque application forms are available from Council’s website at www.circularhead.tas.gov.au. You are advised to contact Council to confirm the type and size of plaque you require as there are restrictions depending on the size and location of the grave.

For further information call (03) 6452 4800.

IMMUNISATIONS
Council, in accordance with the National Immunisation Register, conducts in-school immunisation programs. For further information call (03) 6452 4800.

ROADS
Council provides 768kms of road network, of which 294kms are sealed and 474kms unsealed. In addition, 121 bridges serve the community, 46 of which are timber. The State Government maintains 234km of road in the municipality, including the Bass Highway. Maintenance and construction works on Council roads are undertaken on a contractual basis by Council’s in-house business unit, Works Plus, and by private contractors. If you experience any problems with a road or signage contact the Engineering and Development Services Department and they will arrange to have your problem assessed by the relevant party.
WASTE MANAGEMENT

Waste Coupons

Each domestic ratepayer receives 10 non-refundable waste disposal coupons annually to be used at the Council’s White Hills Waste Transfer Station. The coupons may be used from date of issue until 31 July of the following year. Cash or a combination of cash and coupons, can be used. If you prefer the coupon system, more coupons can be purchased from the Council offices during office hours.

If you live in a rented property you should contact your landlord about the coupons. Coupons will only be issued to the property owner/ratepayer.

Wheelie Bin Collection

Due to occupational health and safety regulations Council has resolved that only (general household) waste placed in wheelie bins will be collected. Residents are responsible for the supply and maintenance of their own bins, which may be purchased from a hardware store.

Residents are advised that the automated arm of the waste collection truck can lift a maximum weight of 50 kg. Bins weighing in excess of this amount will not be emptied. Please ensure that you do not overload your bin and that the lid can be firmly closed. Protruding items that prevent bin lids from being closed can interfere with the collection equipment and will not be collected.

The wheelie bin should be located on the side of the road, with wheels facing away from the road, by 7:00am on collection day. Please ensure that your wheelie bin does not obstruct traffic or pedestrians.

Urban Collection

The following urban areas are collected each Thursday:

- Nelson Street and the streets West of Nelson Street plus Little Grant Street
- Rocklyn Road
- Bass Highway
- Kubanks Road
- Scotchtown Road
- Scotchtown Road
- Grey Mill Road
- Bacon Factory Road
- Gibson Street
- Upper Havelock Street
- Emmett Street (from Upper Havelock Street to Goldie Street) plus the CBD area

The remaining residential area of Smithton and the residential area of Stanley are collected each Friday.
Rural Collection

Wheelie bins will be collected from the designated rural collection route fortnightly. Not all rural properties are on the designated collection route. A calendar with collection dates is available from Council. Please ensure that the bin is situated on the applicable side of the road. If you have any queries, please contact Circular Head Council on 6452 4800.

Kerbside Recycling

From September 2009 Circular Head Council has introduced a fortnightly kerbside recycling service. The service is operated by Veolia Environmental Services. Further information is available by looking at the Rethink Waste Website or by contacting Veolia Environmental Services on 6244 0000.

The White Hills Transfer Station receives recyclables (free of waste and separated into cardboard, glass, aluminium etc.) at no charge.

Please place recyclable materials in the recycling wheelie bin with the yellow lid and place out for collection prior to 6:00am on the day of collection. Recyclable items include glass bottles and jars, milk and juice containers, PET bottles, HDPE containers, aluminium and steel cans, newspapers, magazines, junk mail, office paper and cardboard are accepted. There is no need to crush items or bundle together.

If your property does not have a recycling wheelie bin then please contact Veolia.
White Hills Waste Transfer Station (The Tip)

Council’s only facility for waste disposal is located at White Hills, on the Bass Highway approximately 5 km east of Smithton.

The transfer station uses large bins, which take domestic and other wastes that can be manually handled. Other containers are provided for co-mingled recycling of glass and some plastics, white goods (fridges etc.), batteries, tyres, and vegetable oils and E waste. There is also a separate bin for cardboard. Green waste can also be disposed of on site. White Hills also accepts small amounts of asbestos – 10m2 or less (wrapped accordingly).

Some materials cannot be disposed of: hazardous materials (such contaminated soil, etc.), liquids, and other "controlled" wastes. Contact Council for advice on disposal of these materials.

To check current charges please contact the Council on (03) 6452 4800 or the Transfer Station direct on (03) 6452 4896.

Regular Operating Hours – White Hills Transfer Station

Monday to Sunday – 10.00am to 4.00pm

The facility is closed Christmas Day, Boxing Day, New Year’s Day, Good Friday and ANZAC Day.

Please note:
Council’s Transfer Station operators have full discretion in applying fees for waste disposal. Please ensure that your disposal is completed within the above operating hours.

E-Waste

What is E-Waste? It is electronic goods and technology that has become obsolete and fallen into disrepair.

Council provides this facility at the White Hills Transfer Station for disposal of items such as computers, monitors, circuitry and telemetry.

DrumMUSTER

Council has the provision for the recycling of empty chemical containers, subject to certain conditions.

For more information on the collection of chemical containers and to arrange an appointment, please call the White Hills Waste Transfer Station operators on (03) 6452 4896.
DEVELOPMENT APPLICATIONS

UNDERTAKING DEVELOPMENT OR BUILDING/PLUMBING

In Tasmania undertaking the development and use of land and doing building work is covered by two main laws.

Planning Permits & Land Use Planning (Land Use Planning and Approvals Act 1993) & Building and Plumbing Permits (Building Act 2000).

Local Councils have the role of applying these state laws through Planning Schemes and Planning Permits, and the system of Building and Plumbing Permits. These laws setup a system of standards, codes and regulations designed to provide for public safety, amenity and sustainable use of built and natural resources.

Depending upon the location, scale and type of work or development you are undertaking permits under either or both of the processes may be required. There are very few types of building works that may be undertaken without a permit. Plumbing work also requires a permit and with a few exceptions must be performed by a licensed plumber.


Please contact Council or check our website for further information.
USEFUL CONTACT NUMBERS

Police, Fire and Ambulance
Emergency Only ................................................................. 000
From Mobile Phones – Emergency Only ........................................... 112
Smithton Police Station ................................................................. (03) 6478 9550

Doctors
Smithton Medical Centre ................................................................. (03) 6452 2555

Electricity
Emergencies and Service Difficulties ........................................ 132 004
Connections ................................................................................... 1300 13 2003

Hospitals
North West Regional Hospital – Smithton ........................................ (03) 6452 9520
North West Regional Hospital – Burnie ............................................. (03) 6430 6666

State Emergency Service
North West Head Quarters ................................................................. (03) 6477 7293

Other
Poison Information Centre – 24 Hour Service ................................ 131 126
Sea Safety Search and Rescue .............................................................. 1800 641 792
CHECKLIST

Have you advised the following organisations of your new address?

- Australia Post for re-direction of mail
- Australian Electoral Office - Phone 13 23 26
- Banks and financial bodies
- Clubs and Unions
- Medicare - Phone 132 011
- Service Tasmania, can assist with
  - Drivers Licence
  - Motor vehicle registration
  - Electoral changes
  - Births and Deaths Certificates
- Centre Link
- Employer
- Companies
- Newspapers and periodicals
- Schools and Technical Colleges
- Local Government Authority