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COUNCILLOR ALLOWANCES AND EXPENSES POLICY

SCOPE

The policy applies to all Elected Members of the Circular Head Council.

PURPOSE

The objective of this policy is to provide guidance to Councillors in the interpretation of the provision of travel allowances and reimbursement of expenses incurred whilst carrying out their duties as an elected member.

This policy also covers the payment of expenses incurred, or those which may be incurred by, and the provision of facilities to the Mayor, and other Councillors in relation to discharging their function as civic representatives.

POLICY STATEMENT

That the Mayor, Deputy Mayor and Councillors receive allowances and expense payments for the following items:

- Travelling expenses
- Meal allowances
- IT consumables and telephone rental
- Internet access and downloads
- Insurance
- Councillors allowance

REFERENCES & RELATED DOCUMENTS

CG003 Councillor Allowances and Expenses Policy - Guidelines

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RESPONSIBILITY: Director Corporate Services & Director Strategic Governance	APPROVED BY: Council	REVIEW DATE: